

## Minutes

### Village Board of Trustees

January 30, 2014

A regular meeting of the Village of Horseheads Board of Trustees was held on the above date at 8:30 A.M. Present were:

#### Village Board and Staff

Mayor Donald Zeigler  
Deputy Mayor Ron Swartz  
Trustee George Koliwasky  
Trustee Mike Skroskznik  
Village Manager Walt Herbst

Clerk-Treasurer Sharron Cunningham  
Manager's Asst. Rachel Baer  
Village Atty. John Groff  
Fire Chief Arthur Sullivan

#### Others Present

Wayne Brubaker, Gardner Rd.  
Dave Radin, S. Main St.  
Ken Howland, Hhds.  
Sean Quinn, Gardner Rd.

Brad Lytle, Grand Central Ave.  
Pat Gross, W. Broad St.  
News Media

Resolution by Trustee Koliwasky, seconded by Trustee Swartz

BE IT RESOLVED, that the reading of the minutes of the Board of Trustees Meeting of January 9, 2014 be dispensed with and the same stand approved as entered by the Clerk.

Roll Call Vote:

Mayor Zeigler	Aye
Trustee Swartz	Aye
Trustee Koliwasky	Aye
Trustee Skroskznik	Aye

Audience Participation - none.

Financial Reports - Village Manager Herbst - been looking at the 5 yr. plan. We were concerned about 2017 financially. When we estimated we expected the last FY that the unrestricted fund balance would be 1million. The actual for 2013 after audit was 1,572,000. So we came in about 500,000 over what our estimate was. This extends the sustainability for the Village. There is a lot more work to be done. But at the moment it extends us out to 2019. We gained two more years. Result due to dedicated staff. Issues need to still be considered - sales tax, union contracts still need to be resolved. We don't know about retirement fund increases, however the Comptroller says some of these might start going down. On the plus side we have computed based on the bills for health insurance what we expect to be an annual savings of 99,000. Things are looking good. We continue to work hard at holding expenses.

Trustee Koliwasky - is lost sales tax factored into all that.

Manager Herbst - not yet. I'm going to the NYCOM conference next month. Governor's sales tax plan is on the agenda.

Resolution by Trustee Swartz, seconded by Trustee Skroskznik

BE IT RESOLVED, that a public hearing is hereby scheduled for Thursday, February 13<sup>th</sup>, 2014 at 7:10 p.m. regarding Proposed Local Law #1 of 2014 - Tax Cap Override.

Roll Call Vote:

Mayor Zeigler	Aye
Trustee Swartz	Aye
Trustee Koliwasky	Aye
Trustee Skroskznik	Aye

Resolution by Trustee Koliwasky, seconded by Trustee Swartz

WHEREAS, by resolution on February 8, 2007 this Board approved a Shared Services Contract with respect to the Village's Department of Public Works and the Departments of Public Works of various municipalities in Chemung County, and

WHEREAS, by the terms of this resolution, the various municipalities agreed to rent, exchange or borrow various materials, machinery and equipment from or with the other municipalities when the same were needed by one municipality and at the same time not necessary or critical to the mission of the providing municipality, and

WHEREAS, said agreement was to be reviewed each year by the Village Board and had an initial term of five years, and

WHEREAS, said agreement may be revoked at any time upon 30 days notice.

NOW THEREFORE BE IT RESOLVED, that this Board does hereby extend the said Shared Services Agreement for a period of one year effective immediately.

Trustee Koliwasky - any idea what we are saving by doing this.

Manager Herbst - A wild guess would be around 50K - 100K. If you compute man hours plus equipment when we would otherwise have to rent or buy equipment. It's very productive. A lot of it is informal but it's almost on a daily basis. We don't actually keep track of actual hours.

Roll Call Vote:

Mayor Zeigler	Aye
Trustee Swartz	Aye
Trustee Koliwasky	Aye
Trustee Skroskznik	Aye

New Truck for Maple Grove Cemetery

Manager Herbst - when we compiled the budget last year for this FY we put in a truck for the cemetery. In recent review we found that we could and would properly use the cemetery Perpetual Care fund for this. It's not only appropriate, but inappropriate not to use this fund because it has such limited use, and this is one of the needs that this fund is set up for in the first place. What we would propose to correct this is to take the money out of the Perpetual Care Fund for a dump truck for the cemetery. Current one is very old. And then in doing this, that leaves the budgeted money originally still in Capital for this year. So in reviewing our needs we looked at the pickup truck for Water Dept. has 115,000 miles on it, it's a 2001. Now that we have this budgeted money for this I'd like to go ahead and make a change and use that money for this purchase. We will need to add \$2,000 to the already \$24,000 in Capital for the DPW truck.

Resolution by Trustee Swartz, seconded by Trustee Skroskznik

WHEREAS, the Village currently operates a cemetery which maintains a Perpetual Care Fund, and

WHEREAS, it has been determined by the Village Manager that it would be appropriate to acquire a new truck for the cemetery for maintenance of cemetery infrastructure.

NOW THEREFORE BE IT RESOLVED, that the Village Manger is hereby authorized to purchase a new dump truck with a plow for said use, and be it further

RESOLVED, that funds to be utilized for this purpose shall be from the Perpetual Care Fund for Maple Grove Cemetery.

Roll Call Vote:

Mayor Zeigler	Aye
Trustee Swartz	Aye
Trustee Koliwasky	Aye
Trustee Skroskznik	Aye

Motion by Trustee Koliwasky, seconded by Trustee Skroskznik, that the following item be added to the agenda:

- Probationary Appointment to Fire department

Roll Call Vote:

Mayor Zeigler	Aye
Trustee Swartz	Aye
Trustee Koliwasky	Aye
Trustee Skroskznik	Aye

Resolution by Trustee Swartz, seconded by Trustee Skroskznik

BE IT RESOLVED, that this Board herby approves the one-year probationary appointment of Brooke M. Owen, Breesport Road, Horseheads to the Village of Horseheads Fire Department.

Roll Call Vote:

Mayor Zeigler	Aye
Trustee Swartz	Aye
Trustee Koliwasky	Aye
Trustee Skroskznik	Aye

Trustee Skroskznik - are we going to schedule budget workshops. We want to discuss it with dept. heads at least a couple of times before its final.

Village Manager Herbst commented on the recent passing of Trustee Larry Clark: We lost a dear friend and dedicated Trustee. I'd like to quote something his daughter said about him which describes his contribution. She said "Dad was a rock. When you wanted the truth you went to dad."

Motion by Trustee Koliwasky, seconded by Trustee Swartz, that this Board along with the Village Manager and Village Attorney move into an Executive Session to discuss proposed and/or pending litigation.

Roll Call Vote:

Mayor Zeigler	Aye
Trustee Swartz	Aye
Trustee Koliwasky	Aye
Trustee Skroskznik	Aye

At 8:51 a.m. the Board, Village Manager, and Village Attorney moved into an Executive Session, the minutes of which are attached hereto and made a part hereof.

At 9:20 a.m. the Board reconvened back into its regular meeting of this date.

Atty. Groff discussed the merit of amending the Board's Rules of Procedure to permit proposed local laws to be introduced by the Village Manager.

As there was nothing further to come before the Board, the meeting was adjourned at 9:22 a.m.

/rmb

**Village Board of Trustees  
EXECUTIVE SESSION  
January 30, 2014**

An Executive Session of the Village of Horseheads Board of Trustees was held on the above date at 9:05 a.m. in Village Hall. Present were Mayor Donald Zeigler, Trustees Ronald Swartz, George Koliwasky, and Mike Skroskznik, Village Attorney John Groff, and Village Manager Walt Herbst at which time they discussed proposed and/or pending litigation. No action was taken.

At 9:20 a.m. a motion was made by Trustee Koliwasky, seconded by Trustee Skroskznik, that the executive session be adjourned, and the Board reconvene back into its regular meeting of this date.

Roll Call Vote:

Mayor Zeigler:	Aye
Trustee Swartz:	Aye
Trustee Koliwasky:	Aye
Trustee Skroskznik:	Aye