

**Minutes**

**Village Board of Trustees**

**November 29<sup>th</sup>, 2012**

A **Special** meeting of the Village of Horseheads Board of Trustees was held on the above date at 4:00 p.m. Present were:

**Village Board and Staff**

Mayor Donald Zeigler  
Deputy Mayor Ronald Swartz  
Trustee Larry Clark  
Trustee George Koliwasky  
Village Manager Walt Herbst

Village Atty. John Groff

**Absent**

Trustee Suzanne Peters

**Others Present**

Mike Skroskznik, Center St.

The Board acknowledged receipt of a proposed Local Law Authorizing the Use of Best Value as a Purchasing Method.

The Manager reviewed correspondence with the Board regarding unpaid Village taxes for 2012-2013.

Motion by Trustee Clark, seconded by Trustee Swartz, that this Board and the Village Manager and Village Atty. adjourn into an Executive Session to discuss the employment history of a particular person.

Roll Call Vote:

Mayor Zeigler:	Aye
Trustee Swartz:	Aye
Trustee Koliwasky:	Aye
Trustee Clark:	Aye

At 4:10 p.m. the Village Board and Village Manager moved into an Executive Session, the minutes of which are attached hereto and made a part hereof.

At 6:10 p.m. the Board reconvened back into its regular meeting of this date. Discussion ensued regarding the possible renewal of the employment agreement with Village Manager Walter Herbst.

Resolution made by Trustee Koliwasky, and seconded by Trustee Clark

WHEREAS, this Board has conducted an evaluation of the employment history of Village Manager Walter Herbst with the Village of Horseheads, and

WHEREAS, this Board is satisfied with the history of his performance and finds that he remains well qualified for the position of Village Manager in all respects.

NOW THEREFORE BE IT RESOLVED, that Mayor Donald Zeigler is authorized and directed to execute and employment agreement with Walter J. Herbst as Village Manager of the Village of Horseheads for a term of three years at a salary of \$77,845.00. A copy of the employment agreement shall be placed on file with the Village Clerk-Treasurer.

Roll Call Vote:

Mayor Zeigler:	Aye
Trustee Swartz:	Aye
Trustee Koliwasky:	Aye
Trustee Clark:	Aye

As there was nothing further to come before the Board, the meeting was closed at 6:15 p.m.

/rmb

**Village Board of Trustees**

**EXECUTIVE SESSION**

**November 29, 2012**

An Executive Session of the Village of Horseheads Board of Trustees was held on the above date at 4:15 p.m. in Village Hall. Present were Mayor Donald Zeigler, Trustees Ronald Swartz, George Koliwasky, and Larry Clark, Village Manager Walt Herbst, and Village Attorney John Groff, at which time they discussed the employment history of a particular person.

At 5:35 p.m. Village Manager Herbst was asked to leave the Executive Session. Manager Herbst left the meeting.

At 6:10 p.m., a motion was made by Trustee Clark, seconded by Trustee Koliwasky, that the executive session be adjourned, and the Board reconvene back into its Special meeting of this date.

Roll Call Vote:

Mayor Zeigler:	Aye
Trustee Swartz:	Aye
Trustee Koliwasky:	Aye
Trustee Clark:	Aye