

# Minutes

## Village Board of Trustees

April 28, 2016

A meeting of the Village of Horseheads Board of Trustees was held on the above date at 7:00 p.m.

Present were:

### Village Board and Staff

Mayor Louise McIntosh  
Trustee Mike Skroskznik  
Trustee Brad Lytle  
Trustee Pat Gross  
Trustee Bill Goodwin  
Village Atty. John Groff

Clerk-Treasurer Sharron Cunningham  
Manager's Asst. Rachel Baer  
Parks Dir. Nate Nagle  
Plan. Bd. Chair Mike Stenpeck

### Others Present

Steve McIntosh, Renwick Lane  
Dave Padgett, W. Franklin St.  
Wayne Brubaker, Gardner Rd.  
Charles Short, Grand Central Ave.  
Mike Swasta, Watkins Rd.

Debbie Hicks, Gardner Rd.  
Jean Quinn, 555 Gardner Rd.  
Elliott Blauvelt, Jr., Fletcher St.  
News Media

Resolution by Trustee Gross, seconded by Trustee Goodwin

BE IT RESOLVED, that the reading of the minutes of the Board of Trustees Meeting of April 14, 2016 be dispensed with and the same stand approved as entered by the Clerk.

Roll Call Vote:

|                    |     |
|--------------------|-----|
| Mayor McIntosh     | Aye |
| Trustee Skroskznik | Aye |
| Trustee Lytle      | Aye |
| Trustee Gross      | Aye |
| Trustee Goodwin    | Aye |

Resolution by Trustee Lytle, seconded by Trustee Skroskznik

BE IT RESOLVED, that the minutes of the Traffic Commission Meeting of April 14, 2016 be received and placed on file in the Village Clerk's Office.

Roll Call Vote:

|                    |     |
|--------------------|-----|
| Mayor McIntosh     | Aye |
| Trustee Skroskznik | Aye |
| Trustee Lytle      | Aye |
| Trustee Gross      | Aye |
| Trustee Goodwin    | Aye |

Resolution by Trustee Gross, seconded by Trustee Skroskznik

BE IT RESOLVED, that this Board's resolution of March 31, 2016 providing for compensation to the Acting Village Manager is nullified, rescinded and retracted effective March 31, 2016.

Trustee Skroskznik - so this resolution is due to our workshop on the Vil. Mgr. position?

Atty. Groff - no. You adopted a resolution at a previous meeting. It is appropriate now to rescind it.

Mayor McIntosh - several Trustees wanted to give Acting Manager compensation. The Acting Manager did not want it. Trustees voted. We took it off the agenda at the last board meeting. So we just need to put this to bed.

Trustee Lytle - I'm still in favor of this, but if the Acting Manager doesn't want to accept this, then I will go along.

Mayor McIntosh - I appreciate the thought. But that is not what I wanted to happen. We have better use of Village money.

Roll Call Vote:

|                    |         |
|--------------------|---------|
| Mayor McIntosh     | Abstain |
| Trustee Skroskznik | Aye     |
| Trustee Lytle      | Aye     |
| Trustee Gross      | Aye     |
| Trustee Goodwin    | Aye     |

Discussion: School Resource Officer

Atty. Groff - Village and School moving forward to implement SRO program in the Village. School wants it at the Middle School. In order to do that we need to go to the Town and confirm that they want this. Then we have to decide if we want one in both facilities. Letter has gone out to the Town Attorney. We've offered them a proposed resolution. Police Chief says the cost of providing SRO would be reimbursed to the Village.

Trustee Gross - they used to use a police car for this. Will they do that again.

Mayor McIntosh - this is up to the Chief going fwd. As far as uniforms, that cost has been included in that.

Trustee Gross - what if someone is ill, who covers that. Will that cost also be covered.

Mayor McIntosh - we will ask the Chief.

Trustee Skroskznik stated he wants it noted that he is refraining from discussion on this issue.

### Ongoing Items

- Workshop on May 11th at 4pm - Blostein Blvd.

Mayor McIntosh - This issue is now in the hands of the County attorneys. So we may not have any info by May 11. So if everyone agrees I think we should still meet - and talk about part time Manager - and also Code Enf.

Mayor McIntosh recommended that the Board have regular workshops - in weeks between Board Meetings. After brief discussion, the Board agreed to conduct a workshop on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month at 4pm.

- Community Progress, Inc.

Mayor McIntosh - they will be finished as of June 1<sup>st</sup>. We need a plan to fulfill the work they were doing. I have a call into them to meet them. I also reached out to Big Flats. They manage all their own CDBG loans. I asked Ed Fairbrother if we could come up and sit down with him and see what the process is. We'll come back with the information we get.

Trustee Gross - the CDBG grant monies, we still have \$200K but how are we going to sell this project.

Mayor McIntosh - our code enf. officer wants to submit brochures to residents who need work done. We hope to have something in the next newsletter.

- Newsletter deadline is May 9<sup>th</sup>.
- CSEA nego will be resumed on May 3<sup>rd</sup> at 1pm.

Trustee Gross - on code enforcement, did we get a response from the Heights.

Mayor - Will discuss at workshop.

### Audience Participation

Nobody came forward.

## Manager's Report

- Please, take the time to read the dept. head reports. They are attached to this report.
- Now that 1. There is a little more time 2. I know what I'm looking for, I've spent a great deal of time going through the file cabinet. Am finding a lot of useful information. As I find it, I am asking dept. heads. to share what they think is valuable. Finding folders with partial info & later on finding more. It's like a puzzle. My goal is to get through these files and make sense of them by the time we hire a mgr.
- Code
  - software; FINALLY, made contact with an actually person at Accela. He will get me all the information so we can make an educated decision together as a BOT & Patrick as to which software is needed .
  - Heights has a proposal for shared services, as of 2pm today I have not seen it. If it shows up by 4pm, I'll have copies for all. Otherwise, I will email when I get the proposal. We will discuss this in depth at the next workshop.
  - Patrick has done an outstanding job with several challenges, please read his last 2 weekly reports.
  - Our 5 yr. cycle w/ CRS flood plan management has rated us as a 9. This saves our residents 5% on their flood insurance
- Taste of Jamaica, a restaurant in Village Plaza will open May 2.
- Park n Rec.
  - Easton Corporation sent volunteers to Linear Park for cleanup. Thanks Eaton!!
  - Nate attended a conference last week. Please, read his last week's report for all the great information
  - Parks season has started! Read Nate's report this week for dates.
- DPW
  - You have a list of the street to paved this summer. Steuben Street was started today. Thanks to all who worked on replacing the water services on the street.
  - The Steuben Str. Project has held up brush pickup. DPW hopes to have it all picked up soon.
  - Crosswalks will be painted this summer.
  - A tour of Well # was given to 15 Kiwanis members
  - CSEA will be at the table Tuesday May 3 @ 1pm.
  - Blostein Pit is in the hands of lawyers at this point. HmMMM
  -
- Police
  - Read the reports. The force has been busy
  - PBA will host a shredding day . Date to be determined. This will be open to the public. It also saves the village some \$ since we pay a company to shred once a year. Many thanks!
  - Reached out to the Town of Big Flats to offer Court Security.
- Fire Dept. continues to be busy. This week total alarms 23.
- Empire Video & cell tower applications are moving forward.
- Front office
  - 2 days of training on software. Thanks, Rachel for covering the front office those 2 days.

- Letters have gone out to two residents re: not installing their water meters. Thank you John for crafting this.
- Contacted DOT traffic dept. (Marty Butler) re: traffic commission questions about Rte 14. DOT is providing information re: traffic studies. After the double fatality they did improve the traffic light & removed brush on the east side of Westinghouse. I am waiting for further information to be sent to me.
- Had a conference call with Susan Payne & Liz Corvelyn re: I86 monies. Received a great education re: NYS grants. Will be meeting with Liz this Mon.
- STEG & I met with Cameron Manufacturing on Thurs. re: another possible site in the Village. I will keep you updated as they share with me their plans.

Trustee Gross reported that the County will continue court security for Big Flats.

Mayor McIntosh also reported that we won't get the sales tax we were expecting for the current budget year. By about \$170,000. In five years sales tax revenue will drop 500K.

Trustee Goodwin - what about raising water rates to come up with extra money.

Mayor - but with that the money would only go to water budget.

#### BOT, Department Head Updates

Trustee Gross:

- Thank you for list of streets to be repaved.
- Ornament of old fire station is on sale at the depot

Trustee Skroskznik:

- Volunteer firefighters week
- Budget looks good

Trustee Lytle:

- Chief Stickler's weekly report was very informative. They are doing a great job.

Trustee Goodwin:

- Did a ride along with Code Enf. Officer Pat Hinman. He definitely has his hands full. Could

actually use a part time person in his department.

- No report on courts.

Atty. Groff:

- Empire video - rec'd response to our proposal. We will be reviewing that.
- Cell tower application - spoke with applicant's Atty. They are working with DOT and their landlord to find alternate access to the property. Verizon tower is up and they should consider co location. I told them other boards will be asking this. We encouraged them to consider locating to Blostein. They said they have concerns on lack of structural stability. We should hear back from them soon.
- Blostein - I suggest you consider at least discussing this proposal at your workshop to find out this Board's opinion on their proposal.
- Pathways - agreement is largely in place. Insurance language needs to be finalized. Talked about us using the athletic fields at this location.
- Traffic control at Grand Central and W. Broad St. Traffic Comm. is looking at this. Been discussed for years. Difficult intersection. Will report back. Its been on Traffic Comm. docket before. Chief Stickler is preparing an accident study.

Parks Dir. Nate Nagle:

- College summer staff returning soon
- Approaching full swing in park maintenance.

As there was nothing further to come before the Board, the meeting was adjourned at 7:51 p.m.

/rmb