

Minutes

Village Board of Trustees

February 27, 2020

A meeting of the Village of Horseheads Board of Trustees was held on the above date at 7:00 p.m. in Village Hall.

Present were:

<u>Village Board and Staff</u>	
Mayor Rob Maloney Trustee Mike Skroszknik Trustee Bill Goodwin Trustee Pat Gross Trustee Mark Cronin Village Manager Nate Nagle Village Atty. John Groff	Clerk-Treas. Donna Dawson Manager's Asst. Rachel Baer Police Chief Thomas Stickler Planning Bd. Chair Mike Stenpeck Fire Chief Arthur Sullivan Court Clerk Kendra Griswold Several Members of Horseheads Police Dept. Village Justice Dave Brockway
<u>Others Present</u>	
Paul Rossi, State St., Corning Joshua Baker, Steuben St. Ryan Wheeler, Canal St. Gary French, Kennedy Dr. Kelley Maloney, Westlake St. Michael Maloney, Westlake St. Melanie Smith, South Ave. Dave Davie, Breesport Rd., Erin John Young, Monroe Dr. Rush, Chase Luangswan, Westlake Hill Jill Dunply, Elmira Tim O'Herron, Kennedy Dr.	Raymond Ripley, S. Main St. Porter Kirkwood, Binghamton Kim Middaugh, Esq. Mr. and Mrs. Chaudry, Kennedy Dr. Harold Hunziker, Kennedy Dr. Bob Personius, Kennedy Dr. Kevin Smith, W. Franklin St. Girl Scout Troop #61209 Family of Former Village Justice Louis Tarantelli Several Local Justices

7:00pm - PUBLIC HEARINGS:

- #1- Proposed Local Law on Tax Cap Override
- #2- Special Use Permit Application - Moose Club
- #3- Kennedy Drive Lots - Subdivision Approval

Pub. Hrg. #1 - Tax Cap Override Law

Atty. Groff opened the public hearing, noting that this does not mean the Village will go over the tax cap, but it gives us flexibility to exceed it if necessary.

Nobody came forward to speak. Atty. Groff closed the public hearing.

Pub. Hrg. #2 - Special Use Permit - Moose Club - 416 W. Franklin St.

Atty. Groff opened the public hearing.

Kevin Smith, 408 W. Franklin St. - my property is adjacent. Although we're not in opposition to the parking lot we are in opposition to the activities that take place in the lot. Last summer it was a staging ground for natural gas lines. We want that to cease. This is a residential area. They need to respect that.

As nobody else came forward to speak, Atty. Groff closed the public hearing.

Pub. Hrg. #3 - Subdivision Approval - Kennedy Drive Lots 103 and 104

Atty. Groff opened the public hearing, noting that the owner is seeking to have empty lands turned into two building lots. That is basis for the subdivision application.

Robert Personius - we complained about this property. Its been undeveloped and they let the shrubs grow out over the curb. Always a mess. I'd like to see that they are made to clean up the area. I don't understand if the area between curb and property lines belongs to the Village why doesn't the Village clean that up and make them pay for it.

Mr. Chaudry - 252 Kennedy Dr. - this is next to us. I am not against this but if they are building houses they should be to the standards of other homes. Should not be shabby. Nothing inferior in quality.

John Young, Kennedy Dr. - I own next-door too. I would agree about the overgrowth. I look at it every day. In previous years they did take care of it. Also the water, if we get hard rains it comes through my yard. This property should have drainage addressed.

Tim O'Herron, 241 Kennedy Dr. - I live across the street. I agree with Mr. Young. Drainage is a big concern. We have dry basements now. But we spent a lot of money mitigating drainage in our yards. I would like to know that attention is being given to this concern when construction begins.

Kim Middaugh, Esq, representing applicant - I appreciate the comments provided and I will pass this along to my client. We will be developing it in a very nice way and will fit in with the neighborhood. This is a two parcel development in an already approved subdivision. Very little impact. All utilities are already present.

As nobody else came forward Atty. Groff closed the public hearing.

Presentation to Family of Judge Lou Tarantelli - Office of Court Administration

Representatives from OCA made a presentation to the family of former Village Justice Lou Tarantelli.

Audience Participation

Harold Hunziger, 233 Kennedy Dr. - Westinghouse Road potholes. Could use concrete mixture with gravel.

Raymond Ripley, 118 S. Main St. - living here 2 years. I use municipal parking lots. Regarding the tragic pedestrian fatality that happened the other night. I don't know all the circumstances. But issue

is being able to get through crosswalks. I have frequently waited at crosswalks. Cars will stop and others will just drive around them. City buses don't yield, nor do school buses, even Village vehicles. I work in Hanover Square. Customers complain that cars don't let them cross. Perhaps you could reduce the speed limit.

Rush Luangswan, Westlake Hill Road - hazard in front of Gardner Rd. school. Blind spot as you crest the hill. School zone signs going southeast. Without having the speed limit sign posted sooner kids can get hit. Possible resolution is moving the sign further north so cars slow down before they reach the blind spot.

Girl Scout Troop #61209 made a presentation about a project they want to do in Teal Park:

- Free library stand in the park.
- People can donate books.
- Will raise money to pay for it.
- We will also donate books.
- Childrens, young adults and adult books.
- We will maintain it by taking turns with our parents.
- Will be done by Memorial Day and stay up until Labor Day.

Manager Nagle noted that he met with them and asked them to come here. We would build a small house, prob 2' x 3' with shelves for people to come in and take a book, leave a book. Would be up until Labor Day. Prob. wouldn't last more than a year for the troop project.

Resolution by Trustee Goodwin, seconded by Trustee Gross

BE IT RESOLVED, that the reading of the minutes of the Board of Trustees Meetings of February 6th, 13th and 18th, 2020 be dispensed with and the same stand approved as entered by the Clerk.

Roll Call Vote:

Mayor Maloney	Aye
Trustee Skroskznik	Aye
Trustee Goodwin	Aye
Trustee Gross	Aye
Trustee Cronin	Aye

D&A: Proposed Local Law on Tax Cap Override

Resolution by Trustee Skroskznik, seconded by Trustee Cronin

WHEREAS, the New York Legislature adopted a law establishing a limit upon real property tax levies by local governments commonly known as the Tax Cap Law (GML Section 3-c), and

WHEREAS, Village Manager Nathan Nagle has explained to this Board that it may be necessary to override the tax levy limit to meet contractual obligations, fund health insurance expenses, fund pension contribution payments, and fund the increasing cost of commodities, among other things, and

WHEREAS, GML Section 3-c, Subdivision 5 expressly authorizes the Village Board to override the tax levy limit by the adoption of a local law approved by a vote of 60% of the Village Board, and

WHEREAS, this Board has been presented with and reviewed a proposed local law to override the tax levy limit established in GML Section 3-c for the fiscal year 2020-2021, and

WHEREAS, a public hearing regarding said local law was held on February 27th, 2020, and

WHEREAS, notice of said public hearing was duly advertised in the official newspaper of the Village as required by law, and

WHEREAS, this Board finds, after due deliberation, that it is in the best interest of the Village to adopt said local law.

NOW THEREFORE BE IT RESOLVED, that the Village of Horseheads Board of Trustees hereby adopts said Local Law entitled "A Local Law to Override the Tax Levy Limit Established in GML Section 3-c", for Fiscal Year 2020-2021, a copy of which is to be placed on file with the Village Clerk, and filed with the Secretary of State.

Roll Call Vote:

Mayor Maloney	Aye
Trustee Skroskznik	Aye
Trustee Goodwin	Aye
Trustee Gross	Aye
Trustee Cronin	Aye

SEQR Review and Action: Special Use Permit, 416 W. Franklin St., Moose Club

The Board answered the questions and completed Part 2 of the SEQR Form.

Resolution by Trustee Gross, seconded by Trustee Goodwin

WHEREAS, Horseheads Moose Lodge #1476 ("applicant") is the owner of lands known as 416 and 410 W. Franklin Street, Horseheads, NY (Tax Map Parcel #'s 59.09-1-25 and 59.09-1-24) which are located in an R2 Residential zone, and

WHEREAS, the applicant has applied for an Amendment to a Special Use Permit which was issued to it on September 22, 2011 pertaining to 416 W. Franklin St., and

WHEREAS, such application requires approval by the Village of Horseheads Board of Trustees, and

WHEREAS, it has been preliminarily determined that the application is subject to the provisions of the NY State Environmental Quality Review Act which requires that a "lead agency" be established to review the Action pursuant to the Act and rules and regulations promulgated thereunder, and

WHEREAS, the applicant has submitted a Short Environmental Assessment Form (SEAF) as part of its Application, and

WHEREAS, the Board of Trustees has reviewed and considered Parts 1 and 2 of the SEAF.

NOW THEREFORE BE IT RESOLVED THAT, pursuant to and in accordance with the provisions of NY State Environmental Quality Review Act (SEQR) and regulations 6 NYCRR Part 617, Section 617.6, Initial Review of Actions and Establishing Lead Agency, the Village of Horseheads Board of Trustees hereby makes the following determinations and classifications with respect to the proposed Amendment to the Special Use Permit ("Action"):

1. The Action is subject to SEQR
2. The Action does not involve a federal or state agency.
3. The Action is preliminarily classified as an Unlisted Action.
4. The Board of Trustees is and will be the Lead Agency with respect to adoption of, and approval of, the Action.
5. The Village Board finds and determines a) it has considered the Action, reviewed the Short Environmental Assessment Form, reviewed the criteria set forth in 6 NYCRR 617.7(c), thoroughly analyzed the relevant areas of potential environmental concern, and has considered all of the potential environmental impacts and their magnitude in connection with the proposed Action; b) the Action will not result in any moderate to large environmental impacts and therefore is one which will not have a significant impact on the environment, and c) the reasons supporting this determination are set forth on Part 3, Determination of Significance, of the Short Environmental Assessment Form with respect to this Action.
6. The Village Board, as Lead Agency, hereby adopts a Negative Declaration pursuant to 6 NYCRR 617.7 with respect to the Action, and authorizes the Village Manager to sign a Determination of Significance finding that the Action will not result in any significant adverse environmental impacts.

Roll Call Vote:

Mayor Maloney	Aye
Trustee Skroskznik	Aye
Trustee Goodwin	Aye
Trustee Gross	Aye
Trustee Cronin	Aye

Resolution by Trustee Gross, seconded by Trustee Goodwin

WHEREAS, Horseheads Moose Lodge #1476 applied to the Village of Horseheads for an Amendment to a Special Use Permit issued September 22, 2011 regarding 416 W. Franklin St. ("Application") (Tax Map Parcel #59.09-1-25) so as to include 410 W. Franklin St. in the existing Special Use Permit, and

WHEREAS, it has been determined that the Application is subject to consideration of the Village Board under Village Code Chapter 245, Zoning, and

WHEREAS, all necessary reports, recommendations and comments regarding the Application have been filed with this Board, and

WHEREAS, the Village Clerk-Treasurer has caused publication of a Notice of Public Hearing scheduled for February 27, 2020 pursuant to a resolution of this Board, and

WHEREAS, notice of the public hearing was sent to the effected property owners within 200 feet of the subject property, and

WHEREAS, the Village of Horseheads Planning Board has carefully considered the Application and relevant reports, recommendations and comments, and has recommended granting the Application,

and

WHEREAS, the Application is subject to SEQR, was classified as an Unlisted Action and a Determination of Significance was issued by the Village of Horseheads Board of Trustees finding no significant environmental impacts, and

WHEREAS, this Board has carefully considered the Application, reports, findings and recommendations of all other boards and agencies which have considered the Application, the testimony and other relevant evidence presented at the public hearing and afforded all interested parties the opportunity to be heard, and finds that granting the application is in the public good and best interests of the Village and its residents.

NOW THEREFORE BE IT RESOLVED, that the Village of Horseheads Board of Trustees does hereby approve of the application and does amend the Special Use Permit to include 410 W. Franklin St. (59.09-1-24), subject to the following conditions:

1. The condition of the Special Use Permit issued on September 22, 2011 requiring a 6 ft. fence on the easterly line of 416 W. Franklin St. is removed, and in its place the applicant shall install and maintain a solid fence along the easterly property line of 410 W. Franklin St. at least 6 feet high and sufficiently high to prevent lights from vehicles utilizing 410 W. Franklin St. from spraying on the premises easterly thereof, commonly known as 408 W. Franklin St.;
2. The rear portion of 410 W. Franklin St. may be used for a parking lot in conjunction with the applicant's utilization of its facilities located at 416 W. Franklin St.; and

and be it further

RESOLVED, that this resolution shall take effect immediately.

Roll Call Vote:

Mayor Maloney	Aye
Trustee Skroskznik	Aye
Trustee Goodwin	Aye
Trustee Gross	Aye
Trustee Cronin	Aye

SEQR Review and Action: Kennedy Drive Lots - Subdivision Approval

The Board answered the questions and completed Part 2 of the SEQR Form.

Question on Item 10 - residents expressed concern about drainage.

Atty. Groff - they are required to take care of this during development of the parcels.

Trustee Skroskznik - this action is just to combine the properties.

Atty. Middaugh - don't have a development plan yet, but I know there is interest. The drainage would be part of the process. They said stormwater review would not be necessary because of the size of the lots. We just want the two lots to exist separately.

Discussion ensued.

Mr. O'Herron, Kennedy Dr. - I see pros and cons. Splitting it makes two construction sites. We all live in the lowlands. It's on a hill. We all live below. Potential for more drainage issues. I would like to know when that issue will be addressed.

Atty. Groff - if its approved as subdivision, this Board's review of it stops. Next phase would be for the owner to apply for building permits. Owner would then have to meet laws for bldg. permits. The developer has a responsibility to make sure that they don't adversely effect adjoining properties. I can't say that the development would require stormwater review, the lots are small, less than an acre. But the owner has the responsibility to not adversely affect neighbors.

After discussion they agreed the answer to #10 is No.

Resolution by Trustee Skroskznik, seconded by Trustee Cronin

WHEREAS, Jepsen Holdings, Inc. ("applicant") is the owner of lands known as Kennedy Drive Proposed Lots 103 and 104 (Tax Map Parcel #'s 58.07-2-4.2 and 58.07-2-4.3) which are located in a R1A Residential zone, and

WHEREAS, the applicant has applied for a subdivision, and

WHEREAS, such application requires review and approval by the Village of Horseheads Board of Trustees, and

WHEREAS, it has been preliminarily determined that the application is subject to the provisions of the NY State Environmental Quality Review Act which requires that a "lead agency" be established to review the Action pursuant to the Act and rules and regulations promulgated thereunder, and

WHEREAS, the applicant has submitted a Short Environmental Assessment Form (SEAF) as part of its Application, and

WHEREAS, the Board of Trustees has reviewed and considered Parts 1 and 2 of the SEAF.

NOW THEREFORE BE IT RESOLVED THAT, pursuant to and in accordance with the provisions of NY State Environmental Quality Review Act (SEQR) and regulations 6 NYCRR Part 617 Section 617.6, Initial Review of Actions and Establishing Lead Agency, the Village of Horseheads Board of Trustees hereby makes the following determinations and classifications with respect to the proposed subdivision ("Action"):

1. The Action is subject to SEQR
2. The Action does not involve a federal or state agency.
3. The Action is preliminarily classified as an Unlisted Action.
4. The Board of Trustees is and will be the Lead Agency with respect to adoption of, and approval of, the Action.
5. The Village Board finds and determines a) it has considered the Action, reviewed the Short Environmental Assessment Form, reviewed the criteria set forth in 6 NYCRR

617.7(c), thoroughly analyzed the relevant areas of potential environmental concern, and has considered all of the potential environmental impacts and their magnitude in connection with the proposed Action; b) the Action will not result in any moderate to large environmental impacts and therefore is one which will not have a significant impact on the environment, and c) the reasons supporting this determination are set forth on Part 3, Determination of Significance, of the Short Environmental Assessment Form with respect to this Action.

- 6. The Village Board, as Lead Agency, hereby adopts a Negative Declaration pursuant to 6 NYCRR 617.7 with respect to the Action, and authorizes the Village Manager to sign a Determination of Significance finding that the Action will not result in any significant adverse environmental impacts.

Roll Call Vote:

Mayor Maloney	Aye
Trustee Skroskznik	Aye
Trustee Goodwin	Aye
Trustee Gross	Aye
Trustee Cronin	Aye

Resolution by Skroskznik, seconded by Trustee Goodwin

WHEREAS, Jepsen Holdings, Inc. applied to the Village of Horseheads for a Subdivision Approval (“application”) regarding the premises known as 113 Madison Circle, to create two unimproved building lots located on Kennedy Drive to be known as Tax Map Parcel #’s 58.07-2-4.2 and 58.07-2-4.3, said lots are shown on the Weiler Assoc. survey noted below, and

WHEREAS, it has been determined that the Application is subject to consideration of the Village Board under Village Code Chapters 245, Zoning, and 175 Planning Procedures and NYS Village Law Article 7, and

WHEREAS, all necessary reports, recommendations and comments regarding the Application have been filed with this Board, and

WHEREAS, the Village Clerk-Treasurer has caused publication of a Notice of Public Hearing scheduled for February 27, 2020 pursuant to a resolution of this Board, and

WHEREAS, notice of the public hearing was sent to the effected property owners within 200 feet of the subject property, and

WHEREAS, the Village of Horseheads Planning Board has carefully considered the Application and relevant reports, recommendations and comments, and has recommended granting the Application, and

WHEREAS, the Application is subject to SEQR, was classified as an Unlisted Action and a Determination of Significance was issued by the Village of Horseheads Board of Trustees finding no significant environmental impacts, and

WHEREAS, this Board has carefully considered the Application, reports, findings and recommendations of all other boards and agencies which have considered the Application, the testimony and other relevant evidence presented at the public hearing and afforded all interested parties the opportunity to be heard, and finds that granting the application is in the public good and best interests of the Village

and its residents.

NOW THEREFORE BE IT RESOLVED, that the Village of Horseheads Board of Trustees does hereby finds that the property subject to the application is unique in that it is located on an existing and dedicated public street with sewer, water, electric, gas and other utilities available and further finds that the subject lands were not included in heretofore approved subdivisions lying immediately easterly, southerly, westerly and northerly of same, and be it further

RESOLVED, that this Board has received, reviewed and does hereby approve of the survey prepared by Weiler Associates Job #16022 dated May 24, 2018 as a Final Plat and waives the requirements of a Preliminary Plat, noting that said Final Plat creates the heretofore unrecorded parcels designated on the Final Plat as Lots 103 and 104, and be it further

RESOLVED, that given the considerations of the application and the uniqueness of the circumstances this Board does waive the requirements of Village Law Article 7 pertaining to reservation of parkland, payment of a parkland trust fund, supply of a performance bond, and/or other security and corresponding provisions of Village Code Chapter 175, specifically Sections 175-10 and 175-11 A, C, D, E, and F, and be it further

RESOLVED, that applicant shall supply the Village with sufficient copies of the Final Plat for filing in the County Clerk's Office by the applicant after approval of such subdivision is noted thereon by the Village Manager pursuant to this resolution, and be it further

RESOLVED, that this resolution shall take effect immediately.

Roll Call Vote:

Mayor Maloney	Aye
Trustee Skroskznik	Aye
Trustee Goodwin	Aye
Trustee Gross	Aye
Trustee Cronin	Aye

Resolution by Trustee Goodwin, seconded by Trustee Gross

WHEREAS, cemeteries are a place of rest and disposition of the remains of members of a community and their loved ones, and

WHEREAS, cemeteries reflect and memorialize the accomplishments, successes, achievements and sacrifices of the members of their communities, and

WHEREAS, cemeteries literally embody the history of a community, and

WHEREAS, Maple Grove Cemetery, a cemetery operated and maintained by the Village of Horseheads is such a cemetery, and

WHEREAS, George L. Van Duzen who was known as "The Drummer Boy" of the Horseheads Company, a group of men sent to the aid of President Abraham Lincoln in the Civil War, who died young at slightly over 19 years of age, reported to be the first soldier from Horseheads to lost his life in the conflict, is interred in a grave in Maple Grove, and

WHEREAS, his grave site is marked with a stone severely worn by the elements, to such a degree that it is barely legible, and

WHEREAS, The Drummer Boy was one of many who, throughout time, have given their lives for their country in times of war and strife, and

WHEREAS, Bryan R. Samson who had a distinguished career in the US Army and has served as Village Manager for the Village of Horseheads has made the Board aware of the worn condition of the marker and has offered a gift of a marker, to be constructed by George E. Hoare Memorial Co., which will tell the story of George L. Van Duzen and his service to his country, and

WHEREAS, Village Law Section 1-102 authorizes a village to take a gift, bequest or devise and to hold real and personal property upon such terms and conditions as may be prescribed by the donor and accepted by said village, and

WHEREAS, Village staff have reviewed and approved of the content of the proposed marker, and have identified a suitable location for its placement, and

WHEREAS, the Village of Horseheads is desirous of indicating its acceptance of the above gift.

NOW THEREFORE BE IT RESOLVED, that the Village of Horseheads Board of Trustees does hereby accept the above-noted gift of a marker from Bryan R. Samson with the condition that same will be installed at an appropriate site in Maple Grove Cemetery in the immediate vicinity of the grave of George L. Van Duzen, said location to be determined by the Village Manager, and be it further

RESOLVED, that the Village shall be responsible for construction of a suitable foundation for said marker, and be it further

RESOLVED, that Village Manager Nathan Nagle is authorized and directed to communicate to Mr. Samson its acceptance of the gift and acknowledge its appreciation for same.

Roll Call Vote:

Mayor Maloney	Aye
Trustee Skroskznik	Aye
Trustee Goodwin	Aye
Trustee Gross	Aye
Trustee Cronin	Aye

D&A: E. Franklin St. Farmland - Tabled from 2/13/20

Village Manager Nagle advised the Board that the State is looking for a decision on these lands.

After brief discussion, the Board all agreed that we should move forward and acquire it.

Att. Groff offered the following resolution:

WHEREAS, the Village of Horseheads would like to acquire approximately 56 acres with improvements formerly used by the NYS Department of Correction Services and Community Supervision located on E. Franklin Street in the Town of Horseheads for the purpose of developing for recreational and related uses, and

WHEREAS, this Board would like to express its desire to proceed with acquisition of title to the real property from the NYS Office of General Services, and

WHEREAS, such acquisition would be subject to PLL Section 34.

NOW THEREFORE BE IT RESOLVED, that Village Manager Nathan Nagle is authorized and directed to contact representatives at the NYS Office of General Services and inform them of our intention to proceed with the acquisition as soon as is practical.

Motion was made by Trustee Goodwin, and seconded by Trustee Cronin

Roll Call Vote:

Mayor Maloney	Aye
Trustee Skroskznik	Aye
Trustee Goodwin	Aye
Trustee Gross	Aye
Trustee Cronin	Aye

Discussion: New Plow Truck

Manager Nagle - this particular truck would replace a 2000 truck. We also have a 2008 and 2014. We should have 3 good trucks for snow removal. The current truck does have its repair issues and frame rust. Current tank can only fill halfway. Right now I have received 3 quotes on this based on County of Onandaga contract. Its 30% less than the MSRP. The price is ranging between 98k and 112k - just for the chassis. Would need a plow box and spreader, which is about 75k. Entire truck would be 172k - 187k depending. On financing possibly a 5 year loan.

Trustee Gross - what is avg life.

Manager Nagle - 15 yrs. We can use Chips money if it is a new vehicles and the expected life is 10 yrs or more. Some of the discussion we will need to have in budget process is if we use Chips money do we reduce the number of roads that we repave, because we'd be taking money away from that program. Or take it out of general fund, either as a whole purchase, or a mini-bid. Mini-bidis a rather new process - they do it this way so the manufacturer can change prices. We would be piggy backing on Onandaga County contract. Just bringing you up to speed on where we are in the process. Matt reports there may be another bid coming in.

Discussion: Fire Dept. Rescue Truck

Manager Nagle - this would be the 2nd vehicle of that reserve fund we established when the firetruck was purchased. Remaining funds was for another vehicle. Looking at possibly another mini bid for this to see what bids we would get. Possibly about 40k. On top of that would be lights, as well as decals, etc. Overall looking at 50k approx. Better to just put the vehicle on the mini bid process, then do the lights, etc. after that.

Chief Sullivan - replacing 2002 suburban. Proposing getting a Chevy Tahoe. We feel this will serve its purpose very well and some savings to the village. On the lights and decals we'd like to do that part locally.

Manager Nagle - we don't have bid figures yet.

Update: Cemetery Sexton

Trustee Goodwin stated that he will be recusing himself from this discussion.

Manager Nagle - at the last meeting I was asked to create a job description on this. I had a good exit interview with Gary VanNordstrand. Also spent time with him and Matt together to discuss the job, etc. I'm asking the Board what do you want to see in this role so I can incorporate that as well.

Trustee Skroskznik - see if it justifies a full time position. Also need expense and revenue figures.

Trustee Gross - doesn't that person also help out in other areas. Nate - yes. Snow removal was part of the job duties.

Trustee Skroskznik - this is the department that always has a deficit. This would give us an opportunity to find out if it justifies having a full time person. This is info we don't have yet.

Trustee Gross - might have a deficit, but how do we want the cemetery to look. We had concerns a couple of years ago. Right now our cemetery is one of the nicest in the county and we want to keep it that way. We already know the income may drop with more cremations instead of burials.

Manager Nagle - as far as Civil Service, Gary's title was 'Working Supervisor', a title which now requires a CDL and a water operator license. They do have a Cemetery Supervisor title that is either FT or PT which are both tested positions. A full time Cemetery Sexton would also be a tested position. So Civil Service said for us to give them the job description and they will tell us what the title should be.

Trustee Skroskznik - send us all the info you already have and we can review it.

All agreed.

Trustee Skroskznik - can cemetery function for now with just one employee.

Manager Nagle - no. we moved Rich Buelow from Parks to Cemetery in the interim. We prob should have someone in place by April 1. Even if its tested it would be a provisional appointment. I'll submit the info to you.

D&A: Purchasing Policy

Manager Nagle - giving this to you for your review. John and I have proposed some changes to the current policy. Just trying to make it clearer for the staff and others. Don't need action tonight. Review and it will be on next agenda.

D&A: Fire Department Grant - SCBA Tanks

Resolution by Trustee Skroskznik, seconded by Trustee Goodwin

WHEREAS, the Federal Emergency Management Administration (FEMA) has established the 2019

Assistance to Firefighters Grant Program, and

WHEREAS, the Village of Horseheads Fire Department is eligible to apply for grant funding for the purchase of 26 Self Contained Breathing Apparatus (SCBA) tanks, 26 spare SCBA bottles, and 26 replacement SCBA masks, and

WHEREAS, the current SCBA equipment will expire in the spring of 2020, and are required for fire personnel to conduct all firefighting duties by providing clean breathing air in an IDLH environment, and

WHEREAS, total cost for SCBA equipment replacement is approximately \$250,000 and the Village is eligible to receive up to 85% of the cost of same or \$212,500 from the grant, leaving a remaining cost to the Village of 15% or \$37,500, and

WHEREAS, Fire Chief Arthur Sullivan has informed Village Manager Nate Nagle that receipt of the grant would benefit the Department immeasurably, and Village Manager Nagle has reviewed all aspects of the grant including the Village share of \$ 37,500 and has recommended submission of the grant application, and

WHEREAS, the Village of Horseheads has a Grant Application and Administration Policy which has been followed by Village Manager Nagle and Fire Chief Arthur Sullivan.

NOW THEREFORE BE IT RESOLVED, that this Board does hereby authorize Fire Chief Arthur Sullivan and/or his designee to apply for the above noted grant, and further approves the commitment of the required matching share not to exceed \$37,500 should the grant be awarded to the Department.

Roll Call Vote:

Mayor Maloney	Aye
Trustee Skroskznik	Aye
Trustee Goodwin	Aye
Trustee Gross	Aye
Trustee Cronin	Aye

Manager's Report

Village Manager Nagle reported on the following items:

- Budget worksheets - just put in last year's numbers as a place holder for now. Starting tomorrow I will be meeting with dept heads on these individual budgets. Looking at 485k in capital improvements. Includes plow truck, breathing apparatus, fire vehicle, roof on teal park, etc. We need to decide which of these will be approved. If we finance it, depends on when we get the go ahead to order said items. That is one of the things that will be considered when we discuss capital improvements. Sean Lohmuller doing capital asset inventory.
- Reese property, house has been demolished. We left the garage for addit'l storage. Oil tank was not under the house, it was off to the side, but we still need to open it up and find out if its empty.
- Saturday is the Fire Department raffle dinner.
- Sunday is flower show bus trip

The Board discussed the recent pedestrian fatality on S. Main St.

Trustee Skroskznik - This Board has discussed speeding and crosswalks. It needs to be better lighted. I think we should look into that. Possibly fluorescent paint on the crosswalks. Not sure if that would have prevented anything. Maybe better lighting would have. More pedestrian signs to warn drivers. There is no traffic control device for cars travelling north on S. Main Street from 186 until you get to traffic light at Westinghouse Rd.

Trustee Cronin - Should see what we can do to be more proactive instead of reactive.

Chief Sullivan - is there a date set for the Fire Department presentation?

Manager Nagle - Would like to put that on agenda for March 12th.

Mike Stenpeck - stormwater drainage has really changed over the years. The proposal on Kennedy Dr. was to make one lot into 2 lots. Now with current regulations anything 1 acre or more goes to Stormwater Coalition. So what do you do for under an acre. Lots of provisions in place for when construction is going on.

As there was nothing further to come before the Board, the meeting was adjourned at 9:00pm.

/rmb