

March 25, 2004

A meeting of the Village of Horseheads Board of Trustees was held on the above date at 7:00 p.m. Present were Mayor Patricia Gross, Trustees Earle Catlin, Howard Miller and Kevin Sullivan, Village Manager Vincent Azzarelli, Police Chief Dave Kole, DPW Supt. Chris Lawrick, Planning Board Chairman Bob Skebey, Mike Stenpeck, Fire Chief Dick Sullivan, Clerk-Treasurer Sharron Cunningham, and Manager's Assistant Rachel Johnson. Also present were: George Miner and Jamie Johnson, Southern Tier Economic Growth; Tess Banfield, 134 Catalpa Drive; James Lynch, 303 W. Mill St.; Raymond Stewart, 31A Lorraine Blvd.; Bernie Weigle, 111 Boorum Pl.; Jean Quinn, 555 Gardner Road; Martha Hauser, 407 W. Broad St.; Penny and George Kastenhuber, 519 John St.; Carol Sullivan, 544 Hatfield St.

Absent: Ron Swartz

Resolution by Trustee Miller, seconded by Trustee Sullivan

BE IT RESOLVED, that the reading of the minutes of the Board of Trustees Meetings of March 11th and 16th, 2004 be dispensed with and the same stand approved as entered by the Clerk.

Roll Call Vote:

Mayor Gross:	Aye
Trustee Catlin:	Aye
Trustee Miller:	Aye
Trustee Sullivan:	Aye

Resolution by Trustee Miller, seconded by Trustee Catlin

BE IT RESOLVED, that the Clerk-Treasurer is hereby authorized to transfer the funds indicated on the attached sheet.

Roll Call Vote:

Mayor Gross:	Aye
Trustee Catlin:	Aye
Trustee Miller:	Aye
Trustee Sullivan:	Aye

Resolution by Trustee Catlin, seconded by Trustee Miller

BE IT RESOLVED, that the minutes of the Planning Board Meeting of March 23, 2004 be received and placed on file in the Village Clerk's Office.

Roll Call Vote:

Mayor Gross:	Aye
Trustee Catlin:	Aye
Trustee Miller:	Aye
Trustee Sullivan:	Aye

At this time, Village Manager Azzarelli opened the Public Hearing on Proposed Local Law Amending Chapter 245 of the Village Code, Adding Funeral Home as a Special Use Permit in an R-2 Residential Zone. As nobody came forward, he declared the public hearing closed.

The Board then completed Part 2 of the Short Form SEQR relative to this proposed local law, finding there to be no negative environmental impacts.

Resolution by Trustee Miller, seconded by Trustee Catlin

WHEREAS, the Village is considering a local law to amend the Village Code to add Funeral Home as a Special Use in an R-2 Two-Family Residential District, and

WHEREAS, this proposed local law was presented to this Board on March 5, 2004, and notice of a public hearing regarding this matter was published in the official newspaper of the Village and a public hearing regarding same was held on March 25, 2004, and

WHEREAS, this Board has reviewed and completed Part 2 of the Short Environmental Assessment Form regarding said law, finding there to be no negative environmental impacts.

WHEREAS, this Village Board of Trustees has given this matter due consideration.

NOW THEREFORE BE IT RESOLVED, that said Local Law Amending the Village Code to Add Funeral Home as a Special Use in an R-2 Two-Family Residential District is hereby adopted and the Village Clerk-Treasurer is directed to file same with the Secretary of State as required by law.

March 25, 2004 (cont'd)

Roll Call Vote:

Mayor Gross: Aye
Trustee Catlin: Aye
Trustee Miller: Aye
Trustee Sullivan: Aye

Resolution by Trustee Sullivan, seconded by Trustee Catlin

WHEREAS, the Village of Horseheads advertised on February 13, 2004 for the submission of bids for the Supply and Laying of Bituminous Asphalt Products in the Village, and

WHEREAS, bids were opened and examined on February 26, 2004, and

WHEREAS, the following bids were received:

	BID <i>PER TON</i> LAYED IN PLACE:		
	Type 3	Type 6	True & Leveling
1. Calvin C. Cole, Inc.	\$40.00	\$43.00	\$43.00
2. A. L. Blades	\$43.00	\$44.95	\$44.95
3. Central Asphalt	\$42.40	\$43.54	\$43.54
4. Narde Paving	\$38.00	\$38.50	\$38.50

and

WHEREAS, said bids have been examined and determined to be in order, the lowest bid being that of Narde Paving, and

WHEREAS, the Village's Director of Public Works and Village Manager have submitted their recommendations regarding the bids and the award of a contract, the same recommending award to Narde Paving, and

NOW THEREFORE BE IT RESOLVED, that the Village of Horseheads Board of Trustees does hereby accept the bid of Narde Paving, and be it further

RESOLVED, that Village Manager Vincent Azzarelli is hereby authorized and directed to execute any and all documents necessary to effectuate this resolution.

Trustee Sullivan - roughly how many tons of asphalt will we be using.

Chris Lawrick - 4,000 tons all together. We get \$92,000 State in highway money toward our paving program. We also have the option to extend bid for another year at the same prices.

Roll Call Vote:

Mayor Gross: Aye
Trustee Catlin: Aye
Trustee Miller: Aye
Trustee Sullivan: Aye

Employee Manual - Village Manager Azzarelli noted that this has been reviewed several times already, but hasn't been adopted yet.

The Board agreed to have a workshop on the Employee Manual on April 15th at 6:30 p.m.

Festival Law - Village Manager Azzarelli said the Board has received several letters from the community, and petitions. The Board should pick a time for another workshop. Then have a public meeting following the workshop.

It was agreed to have another workshop on the Festival Law on April 7th at 5pm, then at 6:30 have the public meeting.

Village Budget - Village Manager Azzarelli said we would be willing to answer any questions you have on the budget. We've looked into a few areas requested by the Board, which have been responded to by memo to the board members.

March 25, 2004 (cont'd)

Mayor Gross - are we now going to try to set up accounts?

Village Manager Azzarelli - the Clerk-Treasurer and I have reviewed the state law and will be establishing reserve accounts so that we establish a capital improvements fund. Also for a reserve account for retirement cash outs.

Resolution by Trustee Miller, seconded by Trustee Catlin

WHEREAS, Village Manager Vincent Azzarelli, Budget Officer for the Village, has prepared and submitted a proposed budget for the fiscal year 2004-2005, and

WHEREAS, this budget has been reviewed and critiqued by the Board of Trustees, and

WHEREAS, the public hearing was held on March 11, 2004 relative to the proposed budget, and

NOW THEREFORE BE IT RESOLVED, that the proposed 2004-2005 budget prepared by the Budget Officer which establishes anticipated revenues in the amount of \$4,381,871 and appropriations in the amount of \$4,381,871 with the schedule of salaries and wages and other appropriate schedules required by law is hereby adopted as the final budget for the Village of Horseheads for the fiscal year June 1, 2004 through May 31, 2005 containing a tax levy of \$4.06 per thousand dollars of assessed valuation.

Roll Call Vote:

Mayor Gross: Aye
Trustee Catlin: Aye
Trustee Miller: Aye
Trustee Sullivan: Aye

DPW Supt. Chris Lawrick told the Board about a piece of equipment that one of his employees built for screening gravel, saved the Village a lot of money.

Resolution by Trustee Miller, seconded by Trustee Sullivan

BE IT RESOLVED, that due to the required Organizational Meeting of the Board of Trustees scheduled for Monday, April 5th at 7:00 p.m., the regularly scheduled Board Meeting of Thursday, April 8th, is hereby cancelled.

Roll Call Vote:

Mayor Gross: Aye
Trustee Catlin: Aye
Trustee Miller: Aye
Trustee Sullivan: Aye

George Miner from STEG made a brief presentation regarding projects that STEG is doing right now. Jaime Johnson also contributed.

Village Manager Azzarelli - thank dept. heads for work they did on the budget, especially Sharron.

All Trustees commented on the great job the staff did on the Village Budget.

Chief Kole - Officer Ruhmel is back on full duty.

George Kasthuber - congratulated Trustees on their recent election. Also the walkway around Thorne Street Park is really nice.

As there was nothing further to bring before the Board, the meeting was adjourned.

**TRANSFER LIST
03/25/04**

GENERAL FUND

<u>AMOUNT</u>	<u>FROM</u>	<u>TO</u>	<u>DESCRIPTION</u>
\$300.00	1230.440	1230.411	MANAGER OFFICE SUPPLIES
\$15000.00	5110.440	1620.442	SHARED SERVICE-GAS
\$3000.00	5110.440	1640.420	GARAGE UTILITIES
\$6000.00	3120.136	3120.160	POLICE OVERTIME

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\$1000.00	3120.440	3120.160	POLICE OVERTIME
\$2000.00	3120.411	3120.200	POLICE EQUIPMENT
\$500.00	3120.410	3120.200	POLICE EQUIPMENT
\$1925.00	3410.482	3410.410	FIRE MATERIAL/SUPPLIES
\$54.83	3410.440	3410.411	FIRE OFFICE SUPPLIES
\$1000.00	3410.200	3410.420	FIRE UTILITIES
\$1000.00	3410.445	3410.420	FIRE UTILITIES
\$1000.00	3410.452	3410.420	FIRE UTILITIES
\$2500.00	1620.114	5110.110	DPW PT LABORER
\$3000.00	5110.440	5142.103	SNOW REMOVAL O.T.
\$400.00	5110.440	5142.410	SNOW REMOVAL SUPPLIES
\$500.00	5110.440	5142.443	SNOW REMOVAL REPAIRS
\$110.00	7140.440	7140.420	RECREATION UTILITIES
\$1000.00	5110.440	8140.410	STORM SEWER SUPPLIES
\$300.00	5110.440	8810.413	CEMETERY CLOTHING
\$8475.00	9010.810	9040.840	WORKMEN COMPENSATION
\$3500.00	1990.477	9040.840	WORKMEN COMPENSATION
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\$52564.83	TOTAL		

WATER

\$11000.00	1990.477	9060.860	HOSPITAL/MEDICAL
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Respectfully submitted,

Sharron Cunningham
Clerk-Treasurer

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