

**Minutes**

**Village Planning Board**

**June 25, 2013**

A meeting of the Village of Horseheads Planning Board was held on the above date at 5:30 p.m. in Village Hall. Present were:

**Board Members**

Mike Stenpeck  
Doug Baker  
Sue Warner

**Village Staff**

Manager's Asst. Rachel Baer  
Code Enf. Officer Bob Young  
Village Manager Walt Herbst

**Absent**

Chairman Fortier  
Bill Goodwin  
Alt. Richard Rich

**Others Present**

Helen Allis, Gough Holding Corp.

**Motion by Doug Baker, seconded by Sue Warner, that Mike Stenpeck be appointed as Acting Chairperson in the absence of Chairman Fortier.**

**Roll Call Vote:**

<b>Doug Baker</b>	<b>Aye</b>
<b>Sue Warner</b>	<b>Aye</b>
<b>Mike Stenpeck</b>	<b>Aye</b>

**Motion by Doug Baker, seconded by Sue Warner, that the minutes of the Planning Board Meetings of April 23<sup>rd</sup> and May 28<sup>th</sup>, 2013 be received and approved as submitted.**

**Roll Call Vote:**

<b>Doug Baker</b>	<b>Aye</b>
<b>Sue Warner</b>	<b>Aye</b>
<b>Mike Stenpeck</b>	<b>Aye</b>

**Colonial Manor Apartments - 1073 Sing Sing Rod. - PUD Amendment - New Signs**

Mike Stenpeck - our code on PUD signs is silent, so we just do a general sign review. There are no setbacks in a PUD.

Helen Allis, Gough Holding Corp, came forward - they would like a 2 sided sign on Broad St., and a one sided on Sing Sing. The one on Sing Sing is about 3x5. Broad St. is about 6x8. Foam composite signs. They are already set in place, but not permanently. There will be no lighting of the signs.

Mike Stenpeck - Village is currently looking at its sign law. We are looking at these kinds of signs. If these signs are approved, people will be using them as models. The only thing I have a concern is there are residential zones surrounding this complex. Sign on Broad St. is pretty large.

Helen Allis- looking at the drawing the size is actually 5.5 x 11.

Doug Baker - doesn't look oversized to me as to the size of the property. I live right near there. I really didn't even notice it. I believe it blends in nicely with the surroundings..

Discussion ensued.

Mike Stenpeck - I would say that I'm ok with all this. I like the fact that they are non-illuminated.

**Motion by Doug Baker, seconded by Sue Warner, that this Planning Board recommends to the Village Board of Trustees approval of the application by Gough Holding Corp. for an amendment to the Planned Unit Development for Colonial Manor Apartments to install two ground signs, a two-sided sign on Broad Street (5.5' x 11'), and a one-sided sign on Sing Sign Road (3' x 5') per the proposed specs submitted.**

**Roll Call Vote:**

<b>Doug Baker</b>	<b>Aye</b>
<b>Sue Warner</b>	<b>Aye</b>
<b>Mike Stenpeck</b>	<b>Aye</b>

As there was nothing further to come before the Planning Board, the meeting was adjourned at 5:45 p.m.

/rmb