

June 24, 2004

A meeting of the Village of Horseheads Board of Trustees was held on the above date at 7:00 p.m. Present were Mayor Patricia Gross, Trustees Earle Catlin, Ron Swartz, Howard Miller, and Kevin Sullivan, Village Manager Vincent Azzarelli, Village Attorney John Groff, Police Chief Dave Kole, DPW Chris Lawrick, Planning Board Chairman Bob Skebey, Clerk-Treasurer Sharron Cunningham, and Manager's Assistant Rachel Johnson. Also present were Tess Banfield, 134 Catalpa Dr.; Mike Stenpeck, 2202 Grand Central Ave., Stella Walsh, 1024 Hulett St.; Jim and Ann Marie Gibson, 210 Fairfax St.; Beverly Stevens, 213 Fairfax St.; Millard Little, 213 Fairfax St.; Jean Quinn, 555 Gardner Rd.; Larry Clark, 107 Orchard St.; Joellen Clark, 107 Orchard St.; Martin and Marcy Barrington, The Square Bean Café.

Resolution by Trustee Miller, seconded by Trustee Catlin

BE IT RESOLVED, that the reading of the minutes of the Board of Trustees Meeting of June 10, 2004 be dispensed with and the same stand approved as entered by the Clerk.

Roll Call Vote:

Mayor Gross:	Aye
Trustee Catlin:	Aye
Trustee Swartz:	Aye
Trustee Miller:	Aye
Trustee Sullivan:	Aye

Resolution by Trustee Swartz, seconded by Trustee Catlin

BE IT RESOLVED, that the Clerk-Treasurer is authorized to transfer the funds listed on the attached sheet.

Clerk-Treasurer Cunningham stated that these are the final transfers for May.

Roll Call Vote:

Mayor Gross:	Aye
Trustee Catlin:	Aye
Trustee Swartz:	Aye
Trustee Miller:	Aye
Trustee Sullivan:	Aye

Resolution by Trustee Sullivan, seconded by Trustee Miller

BE IT RESOLVED, that the minutes of the Zoning Board of Appeals Meeting of June 9, 2004 be received and placed on file in the Village Clerk's Office.

Roll Call Vote:

Mayor Gross:	Aye
Trustee Catlin:	Aye
Trustee Swartz:	Aye
Trustee Miller:	Aye
Trustee Sullivan:	Aye

Resolution by Trustee Miller, seconded by Trustee Sullivan

WHEREAS, Chemung County has implemented a special traffic operations program known as STOP DWI, and

WHEREAS, the County has offered to reimburse the Village for certain overtime costs associated with police personnel overtime committed to implement the program in an amount not to exceed \$20,000, and

WHEREAS, Village Manager Vincent Azzarelli and Police Chief David Kole have recommended that the Village enter into this agreement in order to afford increased DWI enforcement procedures.

NOW THEREFORE BE IT RESOLVED, that Vincent Azzarelli is authorized and directed to enter into the agreement on behalf of the Village. A copy of same shall be filed with the Village Clerk.

Trustee Sullivan - please explain how this came about.

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Village Manager Azzarelli - the monies are allocated from the state through the county. We have been lucky this year because of the \$10,000 increase. It is work that is done specifically for STOP DWI.

Chief Kole - a year ago the coordinator asked if we could have a new joint venture with the Village of Horseheads and Elmira Heights specifically to target DWI patrol. It is for one year. If at the end of the year its successful we could get another year, and possibly an extra vehicle to be shared between us and the Heights.

Roll Call Vote:

Mayor Gross:	Aye
Trustee Catlin:	Aye
Trustee Swartz:	Aye
Trustee Miller:	Aye
Trustee Sullivan:	Aye

Discussion on Cemetery - Village Manager Azzarelli - we have had some calls on the condition of the cemetery. We've gotten numerous compliments. However there are some things that need to be resolved. I recommend a meeting of the cemetery commissioners. We are seeing more plantings, more flower gardens, impeding the mowing and trimming. We've got people planting trees, then they die and we have to get rid of them. People working down at the cemetery are doing the best they can. I've asked Chris to look at the cost of a gate to close off the front of the cemetery, and maybe some more fencing. We will present this to the Cemetery Commission. We mail the rules out, but often times its not the people who bought the plot who are putting the stuff out there.

Discussion on when to meet. July 8th - Elyse Johnson Schmidt also - meet at 5:00 p.m.

Resolution by Trustee Swartz, seconded by Trustee Miller

BE IT RESOLVED, that the following items be added to the agenda:

- Receive Proposed Local Law on Professional Offices
- Probationary Appointment to Fire Department
- Authorize Fireworks Permit
- Presentation by Marty Barrington - Square Bean Café

Roll Call Vote:

Mayor Gross:	Aye
Trustee Catlin:	Aye
Trustee Swartz:	Aye
Trustee Miller:	Aye
Trustee Sullivan:	Aye

Resolution by Trustee Swartz, seconded by Trustee Miller

BE IT RESOLVED, that a proposed Local Law Amending the Definition of 'Professional Offices' be received, and forwarded to the Village, Town and County Planning Boards for their review and comment.

Roll Call Vote:

Mayor Gross:	Aye
Trustee Catlin:	Aye
Trustee Swartz:	Aye
Trustee Miller:	Aye
Trustee Sullivan:	Aye

Resolution by Trustee Sullivan, seconded by Trustee Miller

BE IT RESOLVED, that this Board hereby approves the one-year probationary appointment of Joel A. Raatz, 820 Cedar Street, Elmira to the Village of Horseheads Fire Department.

Trustee Swartz - this person lives in Elmira.

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Rachel Johnson - letter from Fire Dept. states that he works in the Village.

Trustee Sullivan - as long as the individual meets the minimum number of calls, etc., it doesn't really matter where he lives.

Roll Call Vote:

Mayor Gross:	Aye
Trustee Catlin:	Aye
Trustee Swartz:	Aye
Trustee Miller:	Aye
Trustee Sullivan:	Aye

Resolution by Trustee Sullivan, seconded by Trustee Swartz

WHEREAS, Horseheads Family Night is an event sponsored by the Village of Horseheads Recreation Department, and

WHEREAS, this event will take place in Thorne Street Park on July 10, 2004, and

WHEREAS, the Recreation Department has requested to sponsor a fireworks display in the evening at Thorne Street Park as part of the event.

NOW THEREFORE BE IT RESOLVED, that 1) the Recreation Department is authorized to apply for a Permit for Public Display of Fireworks, 2) Village Manager Vincent Azzarelli and other Village personnel are authorized to execute the Permit and an agreement with Fireworks Productions, Inc. providing for a fireworks display in Thorne Street Park on July 10, 2004.

Roll Call Vote:

Mayor Gross:	Aye
Trustee Catlin:	Aye
Trustee Swartz:	Aye
Trustee Miller:	Aye
Trustee Sullivan:	Aye

Presentation by Marty Barrington - Square Bean Café - Marty Barrington - we've been trying to run the coffee shop since 2002. We've seen a little growth, then drop off. Summers aren't as busy as fall and spring. I've been looking at numbers, etc. we're basically not really making it. We are here to ask for relief on the loan we have, to try to make this work.

Marcy Barrington - would like forgiveness of the loan and still maintain the business.

Marty - for us to run it its \$3,800/month. We actually broke even last quarter. For the past year and a half we lost money. My private job is what is carrying us through. I'm looking at ways to cut costs, and try to implement new things. If I could cut \$300 off my expenses, and add \$300 in sales, it could be doable. We average \$11,000 a quarter. We're barely holding on.

Mayor Gross - have you come in with a business plan.

Marcy - we have one, but not with us.

Marty - I spend all my days in there. Try to do things by the phone. A lot of my vendors are from out of town. I didn't have a specific business plan for this idea. Little bit of increase in sales when I brought in ice cream. Improvements I've made to the building came out of my own pocket. We talked to our landlord, but they've done as much as a landlord can do. I still owe them for a month of rent last winter.

Mayor Gross - we will look over the information.

Village Manager Azzarelli reported on the following items -

- DPW has been doing a fantastic job supporting I86, and still doing our own work. They should be commended for what they are keeping up with. Curbing is done, then they have to prepare for the American in Bloom Project.

June 24, 2004 (cont'd)

Trustee Sullivan - Is there a schedule for the July 12th American in Bloom. Village Manager - 8-Noon.

Chris Lawrick - I86 project has added a whole new amount of items for us to take care of. Doing a lot of water and sewer work. My guys have to be down there. When its all done, we'll have a much better water system down there.

Chief Kole - we've added patrols for graduation weekend.

Tess Banfield - We need a stand in teal park so that when people put on their functions, they have something there, an enclosure - like a concession stand.

Mayor Gross - something like that was in the five year plan, but things had to get cut.

Village Manager - we will readdress this.

Ann Marie Gibson - 210 Fairfax St. - years ago Craig Banfield had meetings for community policing. How come we don't have those anymore. Some neighbors really don't take care of their properties. In our neighborhood there is a house that you can't even see through all the trees, weeds, etc., garbage. Makes our place look bad. If we could possibly do that again, it would be really good. I also question about RV's parked down there, and all these portable carports.

Mayor Gross - we will ask code enforcement to look into this.

Village Manager - I will go through the neighborhood with code enforcement.

Joellen Clark - 107 Orchard St. - Currently there is no parking on the north side of Orchard, but the signs are missing, and people are parking there. Maybe we could get some children at play signs also.

Chief Kole - that is a very narrow road. We'll have the street department check on the signs.

Village Manager - Summer schedule for Board meetings, only one meeting in July and August.

Mayor Gross - I have to commend the DPW department on all the work they've had to do lately.

As there was nothing further to bring before the Board, the meeting was adjourned.

<u>TRANSFERS</u>			
<u>6/24/04</u>			
<u>GENERAL</u>			
<u>AMOUNT</u>	<u>TO</u>	<u>FROM</u>	<u>DESCRIPTION</u>
\$42.64	1110.440	1110.160	COURT OVERTIME
\$337.16	1110.440	1110.172	COURT SECURITY
\$50.62	1110.440	1110.411	COURT OFFICE SUPPLIES
\$42.64	1111.440	1111.160	COURT OVERTIME
\$50.62	1111.440	1111.411	COURT OFFICE SUPPLIES
\$999.99	1230.100	1230.200	MGR. EQUIPMENT
\$3,102.05	1230.100	1230.440	MGR. CONTRACTED SVCS.
\$65.99	1325.440	1325.411	CLERK OFFICE SUPPLIES
\$14.35	1325.440	1450.100	BOARD OF ELECTIONS
\$4,721.08	1230.100	1620.200	VILLAGE HALL EQUIPMENT
\$183.46	1620.440	1620.441	LEGAL NOTICES
\$13,967.60	1990.477	3120.115	POLICE CHIEF
\$2,660.24	3120.130	3120.127	POLICE DISPATCHER
\$1,349.25	3120.200		
\$651.54	3120.450		
\$149.15	3120.145	3120.136	COMM. SERV. OFFICER
\$398.30	3120.145	3120.155	CROSSING GUARDS
\$7,532.40	1990.477	3120.160	POLICE OVERTIME

\$5,560.14	1620.442		
\$3,453.27	1620.420	3120.440	POLICE CONT. SVCS.
\$602.40	3010.493	3120.440	POLICE CONT. SVCS.
\$984.10	3120.413	3120.443	POLICE REPAIRS
\$259.98	3120.445	3120.452	POLICE SCHOOL
\$104.00	3410.440	3410.140	FIRE-MAINTENANCE
\$1,192.60	3410.440	3410.410	FIRE-MAT/SUPPLIES
\$509.36	3410.482	3410.420	FIRE-UTILITIES
\$514.75	5110.160	5110.110	STREET-PT LABORER
\$566.28	5110.440	5110.410	STREET-MAT/SUPPLIES
\$732.61	1230.100	6410.500	SISTER CITY
\$958.62	7110.100	7110.200	PARKS EQUIPMENT
\$538.96	7140.100	7140.200	RECREATION EQUIPMENT
\$7.48	7140.440	7140.420	RECREATION UTILITIES
\$98.40	7141.443	7141.410	CONCESSION STAND
\$649.95	7310.101	7310.110	POOL PERSONNEL
\$37.26	7310.440	7310.410	POOL MAT/SUPPLIES
\$1,835.50	7140.443	7550.489	CELEBRATIONS
\$1,075.46	5110.440	8010.440	ZONING CONTRACTED SVCS.
\$400.00	8020.453	8020.100	ZBA /PLANNING BOARD
\$80.07	8810.412	8810.410	CEMETERY MAT/SUPPLIES
\$976.58	5110.440	8810.420	CEMETERY UTILITIES
\$3,613.78	5110.440	9030.830	SOCIAL SECURITY
\$824.62	5110.440	9040.840	WORKER'S COMP
\$11,186.77	5110.440	9060.860	HEALTH INSURANCE
\$57.64	5110.440	9060.861	VISION INSURANCE
TOT			
\$73,139.66 AL			
WATER			
AMOUNT	FROM	TO	DESCRIPTION
\$802.50	8310.111	8310.110	WATER PERSONNEL
\$703.78	8310.200	8310.450	WATER POSTAGE
\$812.32	8320.420	8320.410	WATER MAT/SUPPLIES
\$585.90	8320.420	8320.440	WATER CONT. SVCS.
\$34.14	8340.106	8340.160	WATER OVERTIME
\$2,286.58	8340.410	8340.440	WATER CONT. SVCS.
\$980.06	8340.410	9030.830	SOCIAL SECURITY
\$57.64	9060.860	9060.861	VISION INSURANCE
TOT			
\$6,262.92 AL			

Respectfully submitted,

Sharron Cunningham
Clerk-Treasurer

/rmb