

Minutes

Village Board of Trustees

February 24, 2011

A meeting of the Village of Horseheads Board of Trustees was held on the above date at 7:00 p.m.

Present were:

Village Board and Staff

Mayor Donald Zeigler
Trustee Ron Swartz
Trustee Larry Clark
Trustee George Koliwasky
Trustee Suzanne Peters
Village Attorney John Groff
Village Manager Walt Herbst

Clerk-Treasurer Sharron Cunningham
Police Chief Mike Barton
Parks Dir. Nate Nagle
Code Officer Bob Young
Fire Chief Arthur Sullivan
Deputy Clerk Donna Hartsock
Manager's Assistant Rachel Baer

Others

Alice Roote, Hhds.
Wayne Brubaker, Hhds.
Dave Padgett, W. Franklin St.
Wendell Energy Representatives

Mike Stenpeck, Grand Central Ave.
Jean Quinn, Gardner Rd.
Mike Swasta, Watkins Rd.

Resolution by Trustee Koliwasky, seconded by Trustee Peters

BE IT RESOLVED, that the reading of the minutes of the Board of Trustees Meeting of February 10th, 2011 be dispensed with and the same stand approved as entered by the Clerk.

Roll Call Vote:

Mayor Zeigler: Aye
Trustee Swartz: Aye
Trustee Koliwasky: Aye
Trustee Peters Aye
Trustee Clark: Aye

Resolution by Trustee Clark, seconded by Trustee Swartz

BE IT RESOLVED, that Parks and Recreation Director Nate Nagle is hereby authorized to attend

the NYS Recreation & Parks Society Annual Conference, March 27-28, 2011, in Verona, NY with all expenses paid as are allowed under Section 77B of the General Municipal Law.

Roll Call Vote:

Mayor Zeigler:	Aye
Trustee Swartz:	Aye
Trustee Koliwasky:	Aye
Trustee Peters	Aye
Trustee Clark:	Aye

Resolution by Trustee Swartz, seconded by Trustee Peters

WHEREAS, this Board has received a report from Mark Watts, District Manager of Chemung County Soil & Water Conservation District determining that the levee on the west side of Newtown Creek near 60 Old Ithaca Road in the Town of Horseheads is in need of stabilization for approximately 330 feet, and

WHEREAS, this levee protects portions of the Village of Horseheads from flooding, and

WHEREAS, the District has projected the cost of stabilization to be \$40,000 and has proposed that same be shared equally between the Village of Horseheads, Town of Horseheads, County of Chemung and the District, approximately \$10,000 each, and

WHEREAS, such levee stabilization would enhance the levee accreditation which is a critical condition of approval of the proposed connector road from the Center to NYS Route 13, a project which is itself vital to the residents and taxpayers of the Village of Horseheads.

NOW THEREFORE BE IT RESOLVED, that this Board does hereby authorize Village Manager Walt Herbst to enter into an agreement with the District, the Town of Horseheads and Chemung County for the above-noted levee stabilization at a cost not to exceed \$10,000.

Roll Call Vote:

Mayor Zeigler:	Aye
Trustee Swartz:	Aye
Trustee Koliwasky:	Aye
Trustee Peters	Aye
Trustee Clark:	Aye

Resolution by Trustee Koliwasky, seconded by Trustee Swartz

WHEREAS, Village Manager Walt Herbst has requested authority to retain the services of a Code Enforcement Officer to act as a consultant of the Village on special projects involving enforcement of the Uniform Fire Prevention and Building Code, and Energy Conservation Construction Code, as well as numerous chapters of the Village Code in the Village of Horseheads on an assignment or project by project basis, and

WHEREAS, this Board is dedicated to comprehensive enforcement of state and local laws, rules and regulations within the Village.

NOW THEREFORE BE IT RESOLVED, that Village Manager Walt Herbst is authorized to enter into a consulting agreement with G. W. Kibbe, II for Code Enforcement Services on special project on an assignment by assignment basis, a copy of the consulting agreement will be placed on file with the Village Clerk.

Trustee Clark - when it says project basis, does he work by the hour, or flat rate.

Manager Herbst - by the hour for a specific job.

Roll Call Vote:

Mayor Zeigler:	Aye
Trustee Swartz:	Aye
Trustee Koliwasky:	Aye
Trustee Peters	Aye
Trustee Clark:	Aye

Discussion – Property Registration Program

Manager Herbst distributed copies of information regarding the City of Elmira property registration program. We've been talking about this for a while. We met with them because they have been successful with this program. We looked at many diff communities. All of these registration programs for rental housing has been successful. Common theme is rental housing, second is where the landlord is absentee. They must have local agent upon whom we can serve notices, etc. Tonight, just wanted to give you these materials for review. Second piece of the registration was amendment in our Code in which property owners who fail to register are barred from collecting rent until registration takes place. We may want to tweak this a bit. There can be a fee involved, however Elmira chose not to because if there was no fee it would be much more attractive to register. We can start figuring out how many rentals we have, and how many are absentee. Should set a workshop soon on this.

Presentation by Wendell Energy

Wendell Energy representatives came forward and made a detailed presentation on energy savings programs they provide. They discussed the following topics at length with the Board:

- already did preliminary assessment on energy conservation for the Village
- looking for proven oppor. for energy savings
- building shell improvements - windows, drafts, etc.
- lighting
- boiler replacement - long term pay back
- any energy consuming equipment
- water system - regulations increasing

- sprinkler systems
- can pumps at well site be more efficient
- water meters
- customer involvement
- menu of what we found, if your interested we can go to next step
- water system leaks, etc.
- grant for repairs
- RFP will allow you to select company
- Study has costs - 50% cost share with NYSERDA
- can delay those invoices until after your next fiscal year.
- NYSERDA pays directly - no reimbursement.

Manager Herbst - our next step is to choose between performance contract or audit.

Motion by Trustee Koliwasky, seconded by Trustee Swartz, that the following item be added to the agenda:

- D&A: K9 Program

Roll Call Vote:

Mayor Zeigler:	Aye
Trustee Swartz:	Aye
Trustee Koliwasky:	Aye
Trustee Peters	Aye
Trustee Clark:	Aye

Resolution by Trustee Swartz, seconded by Trustee Koliwasky

WHEREAS, the Village of Horseheads has developed and maintained a program within the Village Police Department of maintaining a K9 Police Officer and handler, and

WHEREAS, the Village recently suffered the sudden loss of its K9 Officer, "Aaron", and

WHEREAS, the Police Department, Village Management and this Board were called upon to evaluate the merit of the K9 program together with methods and the feasibility of continuing same, and

WHEREAS, the Village has received generous offers from members of the public who have agreed to donate a sum sufficient to reimburse the Village in full for the purchase of a new K9 Officer and its training.

NOW THEREFORE BE IT RESOLVED, by this Board that Village Manager Walt Herbst is authorized to take such steps and action as is necessary, both budgetary and otherwise, for the continuation of the K9 program of the Village of Horseheads Police Department upon such terms and conditions, as from time to time, the Manager deems appropriate.

Trustee Peters - donations for costs will be received.

Trustee Koliwasky - Chief and Officer Burgess did a good presentation last week. I think its an important tool that we have in our PD. Drugs out there, crowd control, etc. What is window on this.

Chief Barton - depending on when we get the dog, we would have him narcotics certified. Might be done by May for training. Officer Burgess' certification is still good.

Mayor Zeigler - IO feel this program is important. Press release to newspaper tomorrow. And make announcement.

Mayor Zeigler:	Aye
Trustee Swartz:	Aye
Trustee Koliwasky:	Aye
Trustee Peters	Aye
Trustee Clark:	Aye

Trustee Swartz - W. Franklin St. - big hump in road. Has a cone around it, but it needs removal.

Trustee Clark - would like to commend staff that put together the newsletter.

Village Manager Herbst reported on the following items:

- Fisher collection, resolved this issue with Historical Society Collection is ours. Historical Society is going to manage the inventory by June 1st. Then we will enter into long term loan with them.

- Fees. Hoped to have ready tonight. Still working on this. At the last Board meeting, the audience asked if fees change was for Schlumberger. It is not. It was brought to our attention by Elmira Structures.

Chief Barton - thanked the Board for the K9 program. Newsletter is great. Clerk's office is always very busy, and yet they were able to get the newsletter out. Extend recognition to Sharron's department.

Dave Padgett, Franklin St.- NYSEG needs to come down and fix patching where they repaired something. Light at Gardner and Westlake is not working.

Motion by Trustee Swartz that the Board, Village Manager, and Village Attorney move into an Executive Session to discuss the status of union contract negotiations.

Mayor Zeigler:	Aye
Trustee Swartz:	Aye
Trustee Koliwasky:	Aye
Trustee Peters	Aye
Trustee Clark:	Aye

At 8:30 p.m. the Board, Manager and Atty. moved into an Executive Session, the minutes of which are attached hereto and made a part hereof.

At 8:54 p.m. the Board moved back into the regular meeting of this date.

As there was nothing further to come before the Board, the meeting was closed at 8:55 p.m.

/rmb

Village Board of Trustees

EXECUTIVE SESSION

February 24, 2011

An Executive Session of the Village of Horseheads Board of Trustees was held on the above date at 8:33 p.m. in Village Hall. Present were Mayor Donald Zeigler, Trustees Ronald Swartz, George Koliwasky, Suzanne Peters, and Larry Clark, Village Manager Walter Herbst, and Village Attorney John G. Groff, at which time they discussed the status of union contract negotiations. No action was taken.

At 8:54 p.m., a motion was made by Trustee Swartz, seconded by Trustee Koliwasky, that the executive session be adjourned, and the Board reconvene back into its regular meeting of this date.

Roll Call Vote:

Mayor Zeigler:	Aye
Trustee Swartz:	Aye
Trustee Koliwasky:	Aye
Trustee Peters	Aye
Trustee Clark:	Aye