

## Minutes

### Village Board of Trustees

June 18, 2007

A **Special Meeting** of the Village of Horseheads Board of Trustees was held on the above date at 5:00 p.m. Present were Mayor Patricia Gross, Trustees Earle Catlin, Ronald Swartz, Howard Miller, and Walt Herbst, and the news media.

Mayor Gross called the meeting to order.

Motion by Trustee Herbst, seconded by Trustee Miller that the Board of Trustees does hereby adopt a policy and procedure for the hiring of all new employees which includes a background check by a private investigator and the Office of Court Administration and that the depth of the background check be based upon the sensitivity of the position, with the Village Manager's position being the most extensive investigation, and further that prior to being hired all prospective employees be required to obtain a medical physical in compliance with the Americans for Disabilities Act, and also the successful passing of a drug test.

Roll Call Vote:

Mayor Gross:	Aye
Trustee Catlin:	Aye
Trustee Swartz:	Aye
Trustee Miller:	Aye
Trustee Herbst:	Aye

Trustee Herbst made a motion for the Board to move into an Executive Session to discuss a personnel matter involving a particular person.

Trustee Miller seconded the motion.

Roll Call Vote:

Mayor Gross:	Aye
Trustee Catlin:	Aye
Trustee Swartz:	Aye
Trustee Miller:	Aye
Trustee Herbst:	Aye

At 5:10 p.m., the Board moved into an Executive Session, the minutes of which are attached hereto and made a part hereof.

At 5:55 p.m. the Board reconvened back into its Special meeting of this date.

As there was nothing further to come before the Board, upon a motion by Trustee Miller, seconded by Trustee Swartz, the meeting was adjourned.

/rmb

## **Executive Session**

**June 18, 2007**

The Village Board of Trustees entered into an Executive Session on this date at 5:11 p.m. to discuss a personnel matter involving a particular person. Present were Mayor Pat Gross, Trustees Earle Catlin, Howard Miller, Ronald Swartz, and Walt Herbst.

The meeting was called to order. Discussion ensued regarding the subject of the meeting. No action was taken.

Motion by Trustee Miller, seconded by Trustee Swartz, that the Executive Session be adjourned.

At 5:55 p.m., the Board reconvened back into its Special meeting of this date.

/rmb