

Minutes

Village Board of Trustees

December 17, 2015

A regular meeting of the Village of Horseheads Board of Trustees was held on the above date at 7:00 p.m.

Present were:

Village Board and Staff

Mayor Louise McIntosh
Trustee Mike Skroskznik
Trustee Brad Lytle
Trustee Pat Gross
Trustee Bill Goodwin
Village Attorney John Groff

Clerk-Treasurer Sharron Cunningham
Manager's Asst. Rachel Baer
Police Chief Tom Stickler
PB Chair Mike Stenpeck
Justice Lou Tarantelli

Others Present

Steve McIntosh, Renwick Lane
Wayne Brubaker, Gardner Rd.
Kelley, Rob Maloney, Westlake St.
Debbie Hicks, Gardner Rd.

Charles Short, Grand Central Ave.
Mike Swasta, Watkins Road
Dave Reynolds, Matthews Circle

Resolution by Trustee Skroskznik, seconded by Trustee Gross

BE IT RESOLVED, that the reading of the minutes of the Board of Trustees Meetings of November 12th, 23rd and December 7th, 2015 be dispensed with and the same stand approved as entered by the Clerk.

Roll Call Vote:

Mayor McIntosh	Aye
Trustee Skroskznik	Aye
Trustee Lytle	Aye
Trustee Gross	Aye
Trustee Goodwin	Aye

Financial Reports

Clerk-Treasurer Sharron Cunningham distributed the reports to everyone. General Expenses for 2015

were 38,580 less due to workers comp. Water expenses for 2015-2016 less due to utilities and retirement. General revenue less 390K due to sales tax of 135K less than last year. Building permits down 35k. Chips program we have yet to receive 197k.

Water revenue down by 26K due to water sales - contractors coming in using the hydrant, etc. We bill them for bulk water.

Trustee Gross - do fire trucks get water there.

Sharron Cunningham - only one that can use hydrants is our Water Dept. and Fire Dept.

Trustee Lytle - during road construction on I86 did we give them permission to use the hydrants.

Sharron - yes. They asked many times to do that. We metered it and sent them a bill. They have to come in and get a permit.

Sharron thanked Donna for these reports. Thank you for the way you've laid it out here. As we go forward this will be a valuable tool.

Resolution by Trustee Lytle, seconded by Trustee Skroskznik

BE IT RESOLVED, that the Justice Reports for November 2015 be received and placed on file in the Village Clerk's Office.

Roll Call Vote:

Mayor McIntosh	Aye
Trustee Skroskznik	Aye
Trustee Lytle	Aye
Trustee Gross	Aye
Trustee Goodwin	Aye

Resolution by Trustee Skroskznik, seconded by Trustee Gross

WHEREAS, The Village of Horseheads has a long history of shared services and intermunicipal cooperation agreements with local and state municipalities and departments, and

WHEREAS, The Village participates in shared service agreements with Chemung County municipalities, specifically relating to operations of the Department of Public Works, and

WHEREAS, the NYSDOT has invited the Village and other municipalities to enter into a shared service agreement with DOT to share, exchange or lend materials and equipment for maintenance of state and municipal roads and highways which would be available under in circumstances other than a Governor's emergency declaration, and

WHEREAS, an objective of the agreement is to have in place an open shared service agreement in the event of an emergency to facilitate immediate response without delay, and

WHEREAS, Matt Mustico, Director of Public Works for the Village, has recommended to this Board that the Village enter the shared service agreement with NYS DOT, and

WHEREAS, the agreement is limited to an amount not exceeding \$10,000 and is for a term of one year.

NOW THEREFORE BE IT RESOLVED, that Acting Village Manager Louise McIntosh is authorized and directed to enter into the agreement on behalf of the Village of Horseheads, and be it further

RESOLVED, that a copy of the agreement shall be placed on file with the Village Clerk.

Trustee Lytle - so no money is changing hands. Just assigning a value to the services.

Trustee Skroskznik - this is a good move. Having DOT here in the Village in case of emergency, etc.

Roll Call Vote:

Mayor McIntosh	Aye
Trustee Skroskznik	Aye
Trustee Lytle	Aye
Trustee Gross	Aye
Trustee Goodwin	Aye

Resolution by Trustee Skroskznik, seconded by Trustee Lytle

WHEREAS, the Village of Horseheads and other potentially responsible parties entered into an Administrative Settlement Agreement and Order on Consent (AOC), which provided in part for a Remedial Investigation and Feasibility Study (RI/FS) of an area generally known as Koppers Pond, southerly of Blostein Blvd., and

WHEREAS, in accordance with and to comply with the AOC, the potentially responsible parties entered into an agreement with Leo Brausch as Environmental Consultant to facilitate the goals and objectives of the RI/FS, and

WHEREAS, it is anticipated that the Village of Horseheads and others will be called upon from time to time to fund the RI/FS and to enter into various agreements for the implementation of the RI/FS, and

WHEREAS, there have been thirteen past assessments as the Village's share of a Group fund for administration of the project

1 st - February 8, 2007 -	\$11,000
2 nd - September 13, 2007 -	\$11,000
3 rd - February 14, 2008	\$11,000
4 th - July 10, 2008	\$22,000
5 th - August 28, 2008	\$22,000
6 th - February 12, 2009	\$22,000
7 th - January 28, 2010	\$20,000
8 th - July 14, 2011	\$10,000
9 th - September 8, 2011	\$10,000
10 th - January 12, 2012	\$15,000
11 th - 2013 - (Village had a credit)	0
12 th - January 2015	\$55,000
13 th - April 2015	\$ 7,000

AND WHEREAS, those funds together with funds of other members of the Group have been largely expended on project administration, and

WHEREAS, members of the Group did recently approve another assessment to be **\$5,000** for each member, to be used for project costs and administration.

NOW THEREFORE BE IT RESOLVED, that this Board does hereby approve a **fourteenth assessment of \$5,000** to be contributed to the Koppers Pond Potentially Responsible Parties operating account by the Village Clerk-Treasurer when such funds are in hand.

Trustee Gross - that is 221,000 so far for the Village. I think we need to start saying if they can't solve this problem, we need to have discussions with the Town, Westinghouse, all members and find out what they want to do about this.

Trustee Lytle - maybe pursue different legal counsel.

Mayor McIntosh - I agree we need to have a discussion.

Roll Call Vote:

Mayor McIntosh	Aye
Trustee Skroskznik	Aye
Trustee Lytle	Aye
Trustee Gross	Aye
Trustee Goodwin	Aye

Set time for presentation from Wendel re: Energy Performance Project - after brief discussion the Board agreed on a date and time.

Resolution by Trustee Gross, seconded by Trustee Skroskznik

BE IT RESOLVED, that this Board hereby schedules a workshop for January 20th, 2016 at 4:00 p.m. to hear a presentation by Wendel on the Energy Performance Project.

Roll Call Vote:

Mayor McIntosh	Aye
Trustee Skroskznik	Aye
Trustee Lytle	Aye
Trustee Gross	Aye
Trustee Goodwin	Aye

Resolution by Trustee Lytle, seconded by Trustee Skroskznik

WHEREAS, the Village of Horseheads maintains a website under the address of www.horseheads.org which is hosted by Web.Com, and

WHEREAS, it is the policy of this Board that the business of this Board be open and transparent, and

WHEREAS, as technology exists for audio recordings of regular and special meetings of the Board of Trustees to be made available to the public via the Internet, and

WHEREAS, this Board has received a report indicating that a change in the host of the Village's website would be beneficial both economically and functionally.

NOW THEREFORE BE IT RESOLVED, that Acting Village Manager Louise McIntosh is authorized and directed to terminate the services of Web.Com as a host of the Village's website and engage the services

of Square Space as soon as practical.

BE IT FURTHER RESOLVED, that the website be modified as soon as practical to allow for the posting of links of audio recordings of Board of Trustees Meetings.

Trustee Lytle - some things we wanted to be sure of - easy to use, economical, we would control content, company would be stable financially. We asked our IT consultants - Les and Tom - to assist. They were very helpful. They directed us toward 2 sites. Right now we pay \$550/year. Very hard to use. Very little services. Square Space will be \$18/mo. We also looked at a service to take our MP3 recordings and post those on the site. Whole operation will take 5 minutes to upload the podcast, with a link onto our website. Very easy. Want to be responsive to residents with this. One of the things we said we do.

Trustee Skroskznik - long time coming, have to take advantage of technology.

Trustee Lytle - has features our current one doesn't have too. Like we could instantly send out messages to residents.

Roll Call Vote:

Mayor McIntosh	Aye
Trustee Skroskznik	Aye
Trustee Lytle	Aye
Trustee Gross	Aye
Trustee Goodwin	Aye

Motion by Trustee Lytle, seconded by Trustee Skroskznik, that the following item be added to the agenda:

- Blostein Blvd. Compost Site

Roll Call Vote:

Mayor McIntosh	Aye
Trustee Skroskznik	Aye
Trustee Lytle	Aye
Trustee Gross	Aye
Trustee Goodwin	Aye

Resolution by Trustee Gross, seconded by Trustee Goodwin

WHEREAS, the Village of Horseheads has maintained an organic materials disposal and composting site at the DPW facilities on Thorne Street, and

WHEREAS for some time the Village has been developing alternate facilities for such purposes on Blostein Blvd., and

WHEREAS it had been anticipated that the Blostein Blvd. facility would be opened and operational in the fall/winter of 2015, and

WHEREAS upon review this Board has concluded that the Blostein Blvd. facilities are not ready to be

opened to the general public.

NOW THEREFORE BE IT RESOLVED that the Blostein Blvd. composting facility shall remain closed to the public until such time as this Board directs otherwise. Further Village staff and administration are directed to continue their efforts to develop this facility for operation as soon as possible, including but not limited to developing adequate signage, policies and procedures for use and operation of the facility, and be it further

RESOLVED, that until such time as the Blostein facility is open, Village staff will continue to make the facility on Thorne St available to the public under the same rules and conditions regarding the use thereof as have been applied in the past. Further the Thorne St. pit shall be open during such dates and times and periods at the discretion of the Director of Public Works, and be it further

RESOLVED that this resolution supersedes the resolution of this Board adopted on October 22, 2015 regarding this subject.

Trustee Skroskznik - was it ever open.

Mayor McIntosh - no. There isn't enough signage. Policies aren't set. Biggest thing that concerns me is public safety for our residents. We are hoping to resolve all of these issues and be able to open by March 1. So the pit is still open M-F.

Trustee Lytle - there aren't any cameras there now. Somebody could get in there and if the gate is stuck they would be stuck in there.

Mayor McIntosh - I encourage everyone to go over there and look at it. It's a great idea, but we are not ready.

Trustee Gross - according to Matt Mustico only 1/3 of what is over there has been developed. Its much bigger. We need a tour of the area.

Trustee Lytle - very beneficial if it is done correctly.

Roll Call Vote:

Mayor McIntosh	Aye
Trustee Skroskznik	Aye
Trustee Lytle	Aye
Trustee Gross	Aye
Trustee Goodwin	Aye

Audience Participation

Debbie Hicks, Gardner Rd. - Saw some DPW guys working in the square putting up lights. Sean Lohmuller was out there. Please express my appreciation for what they are doing. And thanks for putting off the Blostein Blvd. site. Thank you all for your public service.

Mayor McIntosh - as Acting Manager I'm going to need help. Each trustee has been assigned to be a liaison for departments. I have met with most of the departments so far.

Trustee Gross - met this week with Water and DPW. These people are dedicated to our village. There was a water main break recently, had to close the school.

Trustee Skroskznik - I agree with Debbie Hicks' comment about lights in the square. Also, on parks and rec, its basketball season. Great program. Fire dept. getting a lot of ems fire, etc. calls, exceeding for last year. Thank them for what they are doing.

Trustee Lytle - we now have our own police chief. Stickler has been working with the officers on many things - schedules, doing a fine job, also reported that all the reports due are up to date. We are now back in the realm of possibility to apply for grants. Sgt. Zelko helped him a lot on that. We are in negotiations with Police as we are with CSEA too. These people have been without contracts for 5+ years. Also when we scrapped the street signs we were able to raise \$1,800 to be earmarked for merchants assoc.

Trustee Goodwin - appreciate everyone coming in tonight for the meeting. My department is the courts. Also code enf. Look forward to serving on the board.

Mayor McIntosh thanked Chief Stickler. Also had several positive calls about how great the square looks. Everyone is out there working very hard. Broad St. school sold to Pathways. Also wanted to talk about the Wendel water meter project. In Line is done installing meters. But some are left and our water dept. is putting together a list of those remaining. MatCo is in the process of changing the street lights to LED. Should be done by April. Saving quite a bit of money on that. This will be discussed at the workshop with Wendel next month. We have also received a Fluoridation Award from Department of Health. Many thanks to the our water department.

Chief Stickler - thanked board for support. Renewed optimism throughout the dept. Done a lot in the last week and a half.

As there was nothing further to come before the Board, the meeting was adjourned at 7:40 p.m.

/rmb