

**Minutes**

**Village Board of Trustees**

**November 16, 2006**

A **Special** meeting of the Village of Horseheads Board of Trustees was held on the above date at 5:00 p.m. Present were Mayor Patricia Gross, Trustees Earle Catlin, Howard Miller, Ronald Swartz, and Walter Herbst, Clerk-Treasurer Sharron Cunningham, and Manager's Assistant Rachel Baer.

Resolution by Trustee Miller, seconded by Trustee Swartz

WHEREAS, Bethany Retirement Home, Inc. provides residential health care services to the elderly in the Village of Horseheads, and issued Mortgage Revenue Bonds Series 1994 dated November 1, 1994 in the amount of \$9,685,000 for certain purposes related to a skilled nursing facility (the Manor), an adult care facility (the Courtyards), and various other matters, and

WHEREAS, said bonds were issued in accordance with IRS Revenue Ruling 63-20, and

WHEREAS, Bethany Retirement Home, Inc. is seeking to refinance said bonds by the issuance of its Revenue Refunding Bonds, Series 2006, and

WHEREAS, the issuance requires the holding of a public hearing relative to same among other procedures, and

WHEREAS, the public hearing is to be held by the Village of Horseheads pursuant to the Internal Revenue Code.

NOW THEREFORE BE IT RESOLVED, that a public hearing be held on December 14, 2006 at 7:20 p.m. at Village Hall, and be it further

RESOLVED, that Clerk-Treasurer Sharron Cunningham shall cause a Notice of Public Hearing on the proposed issuance of bonds to be published in the official newspaper of the Village, said notice to read in form and substance as provided in the Notice of Public Hearing attached to and made a part of these minutes.

Roll Call Vote:

|                 |     |
|-----------------|-----|
| Mayor Gross:    | Aye |
| Trustee Catlin: | Aye |
| Trustee Swartz: | Aye |
| Trustee Miller: | Aye |
| Trustee Herbst: | Aye |

Resolution by Trustee Herbst, seconded by Trustee Catlin

BE IT RESOLVED, that Police Officer David Murray is hereby authorized to attend the TraCS Computer Software Training Sessions, December 7-8, 2006 at the NYS Police Academy in Albany, NY with all expenses paid as are allowed under Section 77B of the General Municipal Law.

Mayor Gross - Sgt. Barton did ask that we send someone, this is on the new radios. Only expense will be hotels and meals.

Rachel noted that the hotel costs might be covered by the Police Academy.

Roll Call Vote:

|                 |     |
|-----------------|-----|
| Mayor Gross:    | Aye |
| Trustee Catlin: | Aye |
| Trustee Swartz: | Aye |
| Trustee Miller: | Aye |
| Trustee Herbst: | Aye |

#### CDBG Target Area

Sharron - This has to do with Old St. Mary's church on W. Broad St. They want to have an art center there. Applicant wants to apply for close to \$100,000. Its kind of an art studio, general art classes, theater, etc. etc. Trying to purchase building. He was the only one interested in house, but now they are showing it to other people. He submitted his credit reports, etc. Target area doesn't even come close to this area. We could expand it.

Mayor Gross - would we have to do the whole area up to it.

Sharron - we have added spot target areas before.

Trustee Swartz - for him to buy don't we have to change zoning.

Sharron - we don't know if R2 would include what he wanted.

Discussion on the costs involved - \$95,00 total cost, including \$69K for purchase of building. Rest is for renovation. Most of the loans we had were for economic dev, for existing businesses expanding, renovations, apartments. Has to bring in proof of hiring low-moderate income people per HUD guidelines. Not supposed to have loans covering purchase of building.

Need more specific detail on how he expects to spend the money.

Sharron noted that his application lists sale of "pierogies" as an income generator.

Mayor Gross recommended sending this to John for his review noting that the sale price of the building should not be included in the monies being requested, no hiring plan listed, no business plan. How does he plan to repay the Village.

#### Chemung Co. Highway Shared Services

Mayor Gross stated that the County has been putting ads in the paper and on tv that everyone is going to do the shared highway services. There was a meeting, and it was discussed that this is supposed to include some kind of PILOT, out of that he's come up with this whole thing. I am very shocked. There is another meeting on the 29<sup>th</sup> of this month at 9am in Big Flats. Krusen and Santulli, who have never discussed this, will be there. To come out and say its all said and done - that is not true. Other towns need more help than us. Lots of things need to be worked out. The county legis. approved this at their meeting. Its not that I disapprove, but I don't have any information. Cornell Coop Ext did a report on this year ago. They stated in that report that individual villages and towns are doing a better job than the county could.

#### Police Chief

Mayor Gross stated that she and John Groff met with Sgt. Barton. We talked about that if he accepts prov. chief he will no longer be in the PBA. He would be a dept. head. We offered him a salary of \$60,000. and he has accepted this offer. He can't be apptd. until the 28<sup>th</sup>. That is when he has 5 years as a Sgt. He realizes that this is not guaranteed as a perm. appt.

#### Agreements with Town of Horseheads

Mayor Gross stated that she and the Clerk-Treas. met with Mike Edwards yesterday regarding a recreation coordinator. Al is retiring next year, June 30. I have to see if he will quit the pool too. That leaves us with no recr. director. The town wants one too. So we will combine that person. Al has written up a job description. He recommends a salary between 33 -36K. Town will share half the cost. We will be increasing budget amount for dog control. As far as code enf., there are a lot of new rules and regs for Skebey, fire inspections, etc. There will be additional costs. I believe the Code Enf. officers put too much work on the CSO's. We need to talk about their roles. They are supposed to drive through the entire Village at least once a week. The agreement automat. renews every year, but it doesn't have to stay that way. Sharron to get copies of code enf. agreement to the BOT.

#### Village Manager Contract

Rachel distrib. copies of the last advertisement for the Village Manager. Mayor Gross asked everyone to review it, and the contract, as we will be advertising after the new year. Discussion ensued regarding salary. It was agreed to not advertise on Monster this time. It was also agreed to have Dave Radin review the resumes we receive and narrow it down to a few for us to review.

Discussion ensued regarding part time manager. Mayor Gross said she wants someone who can get grants for the Village. Trustee Herbst recommended hiring a specialist for that. Discussion....

Trustee Swartz suggested taking each category in the contract and reviewing it for changes. Discussion ensued regarding residency requirements. Mayor Gross said she doesn't care if the manager rents, but wants that person and their family to be living in the Village. Discussion.....

#### Court Clerk Contract

Mayor Gross advised that Jan's contract will be finalized. She reiterated her concern about breaks and lunch hours. Jan is to have ½ hr. for lunch, and two 15 min. breaks. She can add her breaks to her lunch. And coming in early should be discouraged. We could get in trouble with the Dept. of Labor if we don't do this.

Sharron stated that her staff don't really take breaks, but get 45 min. for lunch.

Discussion ensued.

As there was nothing further to bring before the Board, the meeting was adjourned at 6:30 p.m.

/rmb