

# Minutes

## Village Board of Trustees

### April 16<sup>th</sup>, 2020

A meeting of the Village of Horseheads Board of Trustees was held on the above date at 7:00 p.m. via teleconference in Village Hall.

Present were:

<u>Village Board and Staff</u>	
<p><u>Via Teleconference:</u>            Mayor Rob Maloney            Trustee Mike Skroskznik            Trustee Pat Gross            Trustee Bill Goodwin            Trustee Mark Cronin</p>	<p>Village Manager Nate Nagle            Manager's Asst. Rachel Baer</p> <p><u>Via Teleconference</u>            Clerk-Treas. Donna Dawson            Police Chief Tom Stickler            DPW Dir. Matt Mustico            PT Clerk Tammy Miele            Village Justice Dave Brockway</p>

**\*NOTE:** Present for the meeting at Village Hall were Village Manager Nathan Nagle, and Manager's Assistant Rachel Baer. All others participated on the phone via teleconference due to the Coronavirus lockdown.

#### 7:00 pm - Public Hearing: 2020-2021 Tentative Village Budget

Village Manager Nagle noted that we put directions on the website on how the public can participate in tonight's public hearing, and the media was also advised. He added that he has received no written comments regarding the draft budget. He opened the public hearing on the budget for comment. None were received. He closed the public hearing.

CORONAVIRUS UPDATE: Manager Nagle updated the Board on the virus information. As of 10am today Chemung County has confirmed 65 cases, 6 within the Village of Horseheads, 19 recoveries county-wide. NYPause has now been extended to May 15. The Governor now requires essential workers to wear a face covering when dealing directly with the public. We have issued face masks to each employee. As each department has different contacts with the public, each department is to determine what will work best in their situation.

Financial Report - Village Manager Nagle gave the financial report:

General Fund - at 95% of revenue, and 79% of appropriations.  
 Water Fund - at 133% of revenue, and 52% of appropriations.

Trustee Goodwin: Are there any updates on the projected sales tax numbers from the County?  
Manager Nagle - haven't spoken to Steven Hoover in a couple of weeks, but he last sent me a chart showing a 12% decrease. We budgeted 12-18% decrease.

Resolution by Trustee Gross, seconded by Trustee Goodwin

BE IT RESOLVED, that the reading of the minutes of the Board of Trustees Meeting of April 2<sup>nd</sup>, 2020 be dispensed with and the same stand approved as entered by the Clerk.

Roll Call Vote:

Mayor Maloney	Aye
Trustee Skroskznik	Aye
Trustee Gross	Aye
Trustee Goodwin	Aye
Trustee Cronin	Aye

Resolution by Trustee Gross, seconded by Trustee Skroskznik

WHEREAS, NYS General Municipal Law Article 5A and other laws establish requirements for the purchase of goods, services and public works projects, and

WHEREAS, the Village has had a formalized Purchasing Policy since 1992 which requires annual review, and

WHEREAS, Village Manager Nathan Nagle and Village Atty. John Groff have recommended certain modifications to the policy to maintain its current with updated federal and state policies, and

WHEREAS, this Board has reviewed the recommended changes, making some minor amendments to same.

NOW THEREFORE BE IT RESOLVED, that this Board does hereby adopt the Village of Horseheads Purchasing Policy last revised April 2, 2020 effective immediately.

Roll Call Vote:

Mayor Maloney	Aye
Trustee Skroskznik	Aye
Trustee Gross	Aye
Trustee Goodwin	Aye
Trustee Cronin	Aye

Resolution by Trustee Gross, seconded by Trustee Goodwin

BE IT RESOLVED, that the minutes of the Village Traffic Commission Meeting of April 7<sup>th</sup>, 2020 be received and placed on file in the Village Clerk's Office.

### Roll Call Vote:

Mayor Maloney	Aye
Trustee Skroskznik	Aye
Trustee Gross	Aye
Trustee Goodwin	Aye
Trustee Cronin	Aye

### Traffic Commission Issues

Manager Nagle - we ordered and received new pedestrian crossing signs. We are going to install double-sided reflective signs at all mid-block crosswalks on S. Main Street. Sign posts will also have the reflective strip.

Discussion ensued regarding putting a street light on a pole across from Village Hall. All agreed that one is needed on the pole on the east side of S. Main St. Manager Nagle added that we have the light, but need to purchase the arm.

Nate added that the Horseheads Brewing 5K has been cancelled. Also the American Legion is waiting until the end of April to decide on whether to have the Memorial Day Parade.

Trustee Goodwin - perhaps the Traffic Commission can take a look at the intersection of Sayre St. and South Ave. Traffic going straight near that little island merges onto S. Main with no yield or stop sign. Manager Nagle said we can take a look at that.

Discussion ensued regarding the resident complaint about the ATVs at the Red Carpet Inn. Chief Stickler stated that he also received the email from the resident. We have dealt with her on many occasions. This is an ongoing problem, however we have received no other resident complaints on this matter.

### BOT, Department Head Updates

Trustee Cronin:

- There is a camera at the intersection near Friendly's. Who monitors that?
- Perhaps the Village should consider creating it's own Facebook page.
- The high school is asking for some kind of recognition for its graduates, since they will not be allowed to hold commencement. Signage, flags?

Discussion ensued. Inappropriate to do something for graduates during virus. That should be something the school does on their property.

Clerk-Treasurer Donna Dawson:

- Kelby is back at work after her quarantine for her daughter.

Police Chief Tom Stickler:

- Cameras at Thorne St. Park are not working properly. Working on a quote for repair.
- Department is seeing increases in thefts and burglaries.
- Court Admin is pushing appearances back to at least June.
- Village DPW vehicle stolen, then recovered.

As there was nothing further to come before the Board, the meeting was adjourned at 7:37pm.

/rmb