

Minutes

Village Board of Trustees

July 14, 2016

A meeting of the Village of Horseheads Board of Trustees was held on the above date at 7:00 p.m.

Present were:

Village Board and Staff

Mayor Louise McIntosh
Trustee Brad Lytle
Trustee Mike Skroskznik
Trustee Pat Gross

Village Atty. John Groff
Manager's Asst. Rachel Baer

Absent

Trustee Bill Goodwin

Others Present.

Barb DeGraw, Sunny Dell Cir.
Joanne Giammichele, Veteran Hill Rd.
Lori Bennett, Old Narrows Rd.
Debbie Coburn, Matthews Cir.
Jean Zimmer, Matthews Cir.

Dave Padgett, W. Franklin St.
John Ray, Veteran Hill Rd.
Jodi Skroskznik, Center St.
Tom Dobrydney, Fagan Engineers

Resolution by Trustee Lytle, seconded by Trustee Skroskznik

BE IT RESOLVED, that the reading of the minutes of the Board of Trustees Meeting of June 23, 2016 be dispensed with and the same stand approved as entered by the Clerk.

Roll Call Vote:

Mayor McIntosh	Aye
Trustee Lytle	Aye
Trustee Skroskznik	Aye
Trustee Gross	Aye

Resolution by Trustee Skroskznik, seconded by Trustee Lytle

BE IT RESOLVED, that the Justice Reports for June 2016 be received and placed on file in the Village Clerk's Office.

Roll Call Vote:

Mayor McIntosh	Aye
Trustee Lytle	Aye
Trustee Skroskznik	Aye
Trustee Gross	Aye

Resolution by Trustee Lytle, seconded by Trustee Gross

BE IT RESOLVED, that the minutes of the Planning Board Meeting of June 27, 2016 be received and placed on file in the Village Clerk's Office.

Roll Call Vote:

Mayor McIntosh	Aye
Trustee Lytle	Aye
Trustee Skroskznik	Aye
Trustee Gross	Aye

Ongoing Items

School Resource Officer

Mayor McIntosh reported that last night the Town Board approved the SRO at the Middle School. Last I spoke with Dr. Douglas he is hoping to bring that to his school board end of July. So this is moving on. He did have a question. He wanted to know if we would be interested in having an SRO at Big Flats Elementary. He's asking for a presence every once in a while.

Lengthy discussion ensued regarding SRO program. Issues raised centered around:

- Liability - Atty. Groff confirmed yes the Village is liable for negligence.
- Insurance should include vehicles, etc.
- "Peace Officers" will be hired as SROs. Not be using our Part Time officers. They are needed to cover officers that are out on disability.
- Peace Officers will be retired police officers
- Village will want indemnification and named as addit'l insured.
- Draft contract to be presented to the Board
- Further disc. on expanding to Big Flats Elementary will be put on hold. This is beyond the scope of our program.

Village Manager Applicants

- Deadline for Submission tomorrow
- Total of 12 so far.
- Board Members to come in and rate applicants.

Audience Participation:

Debbie Coburn - Matthews circle: I brought this up before. Called Pat Gross who took pictures. NYSEG and Sullivan trail came and they fixed what they tore up, but planted weeds instead of grass. Its not fair that I water weeds. Also, houses across street at 160 Matthew, its empty. I've talked to people who deliver there. They said stench is terrible. I know if you go inside it will be infested. There are rats and mice next to this house.

Mayor McIntosh - I went out there today. I also spoke with code enf. He is working with property owner. We have to do due process on this. Last thing we would do is take someone to court. Hoping owner will comply. As far as NYSEG, they are the ones who contracted with Sullivan Trail to put all that down. It should be NYSEG and Sullivan Trail who are correcting this.

Mrs. Coburn - Can I get inside the empty house?

Mayor McIntosh - no - its private property. It's against the law. I understand your concerns. We are working to fix it.

Discussion ensued.

Atty. Groff - we're not authorized to go on private property. Its all based on what code enf officer can see from other yards. To get inside the property requires a search warrant. Those are things he has to factor in. If there are people who have actual knowledge, etc., then that information is useful.

Trustee Lytle - what was response that Code Enf. got from owner.

Mayor - response was owner put poison in garage. That's a start. I will speak again with code enf on Monday to see what the next step is.

Jean Zimmer, Matthews Circle - on that house, there is also a camper on the side of the house - been there for 16 years. Also the road - it does need fixing.

Mayor McIntosh - I will have DPW come out and see if we can repair it.

Barb DeGraw, and daughter Olivia, Sunny Dell Circle: We are here to support the SRO program. Her daughter was assaulted in the school this year. Talked about process to finally get person arrested. She's still recovering. We have to have these officers in the schools.

Lori Bennett, Old Narrows Road: I'm in support of having officer at the school. My son was bullied for two years. I had to take it into my own hands. Called principal, bus garage, etc. Because there was nobody there. This is at the high school.

Joann Giammechele, Veteran Hill Rd.: Here supporting SRO officers, in high school and middle school. I have subbed in schools. Things that go on there you would not believe. I mentioned what was going on and from that point on they didn't have admin faculty down there like they were supposed to. Maybe officer would make an appearance sometimes, but he wasn't there for the students. Something needs to be done.

Trustee Lytle - have you been to a school board meeting. We have no authority over the schools. I'm not making light of problem, but sometimes you have to speak to the right people. Are you going to school board meetings? There must be more people that you can call upon and go to school board meetings.

Trustee Gross - it depends on officer. Few years ago when Scott McGrain was there, he was visible all the time. That's the kind of officer you need. We need to have an officer who can relate to kids.

Manager's Report

Manager Report July 14, 2016

- Read attached Dept. reports.
- Continue to attend I86 Vibrant Community meetings
 - We are applying for a CFA grant for ADA Village Hall compliance and updating the comprehensive plan.
- Working with other communities on having broadband in the village
- No word on CSEA at this point
- Approved Pathways landscaping plan
- Spoke with Mike Kramer at DOT and have requested a new Westinghouse Rd. traffic study due to all the developments that feed in to Westinghouse Rd. he felt they could comply by sometime in August
- Chemung County Soil and Water has completed the work on the dike behind Old Ithaca Rd. for flood control. They have requested we pitch in \$2500 for the rocks. Chemung County has offered to pay \$10,000 and the Town of Horseheads \$2,500. This dike protects our village. In case of flood. Mark Watts is more than happy to do a presentation at a BOT meeting if you need more information.
- Thanks to the municipalities who helped our DPW with removal of the ten streets. Town of Veteran, Catlin, County Highway and Van Etten.
- Horseheads Post office 190th celebration August 9 at 9am. All are invited.
- Pleased, that we are the first to install a prescription drug box drop. It is needed. Today the National Guard sent their NYS PR person to take pictures and put an article together for their newsletter. They will send us a copy so that we can use it locally
- As mayor, I attended the Youth Bureau kick off picnic.
- Village manager applications deadline is tomorrow. Please, rate the applications as soon as you can. We would like to start the interview process. I sent you via email how to rate them. These ratings go to Rachel.
- I am so proud of our employees. Our Police at the double Hamilton funeral , our Fire and Parks n Rec. Depts. at the fireworks Sat. July 9.
- Upcoming meetings
 - Wed. July 20 4pm Strategic planning workshop.
 - Thurs. July 28 Teal Park Concert BOT works the concession
 - Next BOT meeting scheduled is August 11.

Trustee Gross:

- Matthew circle - needs to be repaired. Need to talk to matt. I met with him yesterday. He is concerned about streets been milled, will be paved at the same time. Manhole covers, etc., and he is short of help. Might need to get some temporary help for a couple of months. People have been complaining about manhole covers for a long time.
- Did a ride along with Officer Nowlan. He is concerned about house numbers. Many don't have them or they are not visible. Maybe remind citizens in next newsletter about house numbers.
- Parking - on some streets its so narrow - there is no way people should be parking on both sides of the street.
- Chris reports water is not at the point of drought conditions.

Trustee Skroskznik:

- Commends families coming here to support SRO. You do need to address this with school board though - this is a problem across the country.
- Pool attendance high with hot weather.
- Matthew Circle - I agree - and also Catalpa Drive. Sullivan Trail providing seeding that is not adequate. Do we have a target date for paving.

Mayor - by end of august. Matt worked with paving company and its been milled all at the same time together because it saves money. But we have to wait for paving company. Had other complaints on other streets too like Matthew Circle. There was a list of streets compiled by previous administration. Anything like Matthew Circle that needs special repair, we were waiting on NYSEG for that one.

Trustee Lytle:

- Last meeting we had a conversation with Andy Avery on Blostein Blvd.

Mayor - will let john discuss that.

Atty. Groff:

- Blostein Blvd. - Andy and I spoke today finally. Clarified what the County goals are. I made him aware of our concerns regarding their scale exceeding what we have over there in terms of authority to utilize this property. We agreed it wasn't likely that it would be exceeded quickly - like within 6 mo or a year. He will reach out to DEC and clarify whether or not we can go fwd at this point and whether we need a permit. Because of change of scope it did require SEQR. That will need to be done. One of the stated goals of this board when you initially talked about the feasibility of this project to the county was that you want to recoup investment - 60K. He said that was not something he could discuss. It had been mentioned and he was told that if

that issue was to be pursued it should be in terms of a counter proposal from the village. If we expect to be receiving beyond 2,500 then you need to ask for it.

- Met with reps from Empire Video on the proposed franchise agmt. Since then we've recd response from Empire indicating that our major concerns would be accepted by them. See no reason for Village to be oppositional to what they request. If the Board is satisfied we will finalize proposed franchise agmt and notify Empire that we are in a position to approve a franchise agmt in concept. Needs to go to Public Service Commission for review. Some more elements BOT has to follow.

Trustee Lytle - we would like to put a resolution to the board next month. Circulate agreement to all board members. I will be happy to go over with anyone.

Mayor McIntosh - not going to do the executive session. I haven't had time to review the items yet. I propose that we make next Wednesday's workshop a Special Meeting, do the strategic planning, then go into executive session. Start at 3:30 instead of four - on July 20th. All Agreed.

Atty. Groff suggested simply adjourning tonight's meeting and reconvening it on Wednesday, July 20th, 2016 at 3:30 p.m.

Motion by Trustee Lytle, seconded by Trustee Gross, that an item regarding Appleridge PUD Amendment - Parking Lot Expansion be added to the agenda:

Roll Call Vote:

Mayor McIntosh	Aye
Trustee Lytle	Aye
Trustee Skroskznik	Aye
Trustee Gross	Aye

Atty. Groff explained what Appleridge is proposing - right now its Planned Unit Development Zone. Any changes warrant an amendment to the plan. This will be a 239-m referral - within 500' of municipal boundary. Also referral to Village Planning Board. Code Enf officer reviewed application - he feels its complete- recommends receipt and referral.

Resolution by Trustee Lytle, seconded by Trustee Gross

BE IT RESOLVED, that the application of Appleridge for an Amendment to their Planned Unit Development to expand the parking lot is hereby received, and same is to be forwarded to the Village, Town and County Planning Board for their review and comment.

Roll Call Vote:

Mayor McIntosh	Aye
Trustee Lytle	Aye
Trustee Skroskznik	Aye
Trustee Gross	Aye

Resolution by Trustee Lytle, seconded by Trustee Skroskznik

BE IT RESOLVED that the regular meeting of this date be adjourned, to be reconvened on Wednesday, July 20th, 2016 at 3:30 p.m.

Roll Call Vote:

Mayor McIntosh	Aye
Trustee Lytle	Aye
Trustee Skroskznik	Aye
Trustee Gross	Aye

8:09 p.m. - meeting adjourned until July 20th at 3:30 p.m.

/rmb

July 20, 2016 - 3:30 p.m.: Reconvened Board Meeting

Present were:

Village Board and Staff

Mayor Louise McIntosh
 Trustee Brad Lytle
 Trustee Mike Skroskznik
 Trustee Bill Goodwin
 Trustee Pat Gross (arrived late)

Village Atty. John Groff
 Manager's Asst. Rachel Baer

Motion by Trustee Skroskznik, seconded by Trustee Goodwin

BE IT RESOLVED, that this Board along with Atty. John Groff move into an Executive Session for the purpose of discussing pending and threatened litigation and contract negotiations regarding the possible acquisition of land.

Roll Call Vote:

Mayor McIntosh	Aye
Trustee Lytle	Aye
Trustee Skroskznik	Aye
Trustee Goodwin	Aye

At 3:35 p.m. the Village Board and Village Attorney moved into an Executive Session, the minutes of which are attached hereto and made a part hereof.

At 3:45 p.m. the Village Board reconvened back into its meeting of this date.

Discussion: Strategic Planning

Mayor McIntosh - last meeting with Susan Payne and Mike Krusen - should come up with no more than 5 diff areas that we would like to see developed. So we talked at that meeting, Hanover Square would be #1. I'd like to know what your thoughts are going fwd for other areas.

Maps were distributed to all Board Members, and discussion ensued regarding areas of focus for the strategic planning.

Main points of discussion, and areas to focus on for strategic planning were:

- Hanover Square should be #1 focus.
- Thorne St. Park. That might be an area we want to identify. Travel sports teams - have to eat somewhere, stay somewhere.
- DPW buildings.
- The 3 exits for Hhds from I86. Agway, Motel 6, etc. That whole area could use some serious development. It looks bad and is a thorn in our sides for policing issues.
- LRC site - South Avenue. Near the interstate - half residential, half commercial. Old Leprino plant there, and the pipe fitting company.

(Trustee Gross arrived at the meeting)

- Grand Central area, business district, busy street, access to interstate, etc. It is getting worn down. Hotel motel area too.
- Land on E. Franklin should be one of the areas we focus on
- Once we identify all of them, we can get one done properly, etc. Instead of doing 5 quickly. Need to prioritize.
- Should select a residential area too. One of the older neighborhoods - Third St., etc.
- This is just planning - no money involved yet. Just identifying areas that need help.
- High school area - more than residential. A lot of potential.
- Several areas need property maintenance - N. Carroll St., S. Pine St.
- Grand Central Plaza doing very well. Behind it on Chemung St. needs improvement.

Discussion on status of Ambrose PUD on the Lynhurst extension. Atty. Groff reported that just this week the Village received plans from the developer. We have copies of documents to give to you. Will be on your agenda soon and goes to planning Boards. Duplexes, independently owned.

Trustee Skroszknik - we can capitalize on this. Here's an opportunity in a specific area.

Mayor McIntosh - we need to focus on other areas that we can promote and develop - empty land, etc.

This list of areas identified are:

- Hanover Square
- Holding Point
- Thorne St. - both sides
- Grand Central Plaza area/Chemung St.
- South of I86 between Grand Central and S. Main
- LRC property - South Avenue area
- High School area
- Old residential district - N. Carroll, Pine, etc., around Teal Park
- E. Franklin St. acreage
- Jubilee area

After further discussion, the Board agreed that the 5 main areas for strategic planning focus will be:

1. Hanover Square
2. Holding Point
3. Thorne St. - both sides
4. Grand Central Plaza/Chemung St. area
5. South of I86 between Grand Central and S. Main

These areas will be presented to Susan Payne in August.

As there was nothing further to come before the Board, the meeting was adjourned at 4:40 p.m.

/rmb

**Village Board of Trustees
EXECUTIVE SESSION
July 20th, 2016**

An Executive Session of the Village of Horseheads Board of Trustees was held on the above date at 3:35 p.m. in Village Hall. Present were Mayor Louise McIntosh, Trustees Brad Lytle, Mike Skroskznik, and Bill Goodwin, and Village Attorney John Groff at which time they discussed pending and threatened litigation and contract negotiations regarding the possible acquisition of land. No action was taken.

At 3:45 p.m. a motion was made by Trustee Lytle, seconded by Trustee Goodwin, that the executive session be adjourned, and the Board reconvene back into its meeting of this date.

Roll Call Vote:

Mayor McIntosh:	Aye
Trustee Lytle:	Aye
Trustee Skroskznik:	Aye
Trustee Goodwin:	Aye