

Minutes

Village Board of Trustees

January 11, 2007

A meeting of the Village of Horseheads Board of Trustees was held on the above date at 7:00 p.m. Present were: Mayor Patricia Gross, Trustees Earle Catlin, Ronald Swartz, Howard Miller, and Walter Herbst, DPW Chris Lawrick, Clerk-Treasurer Sharron Cunningham, Deputy Clerk Michele Accavallo, Fire Chief Artie Sullivan, Planning Board Member Mike Stenpeck, and Manager's Assistant Rachel Baer. Also present were: Jean Quinn, 555 Gardner Rd.; Martha Hauser, 407 W. Broad St.; George Kastenhuber, 519 John St.; Paul Tomkins, 104 Tiff Ave.; Mike Manzari, Pyramid Brokerage Co.

Resolution by Trustee Miller, seconded by Trustee Swartz

BE IT RESOLVED, that the reading of the minutes of the Board of Trustees Meeting of December 14, 2006 be dispensed with and the same stand approved as entered by the Clerk.

Roll Call Vote:

Mayor Gross:	Aye
Trustee Catlin:	Aye
Trustee Swartz:	Aye
Trustee Miller:	Aye
Trustee Herbst:	Aye

Resolution by Trustee Swartz, seconded by Trustee Herbst

BE IT RESOLVED, that the audit of bills as listed below be received and approved for payment when in funds:

-	General Fund:	\$114,530.75
-	Water Fund:	\$ 32,761.44
-	Trust & Agency:	\$ 914.42

and be it further

RESOLVED, that \$3,645.00 be appropriated from the Capital Reserve Fund for accessories for the new police vehicle.

Roll Call Vote:

Mayor Gross:	Aye
Trustee Catlin:	Aye
Trustee Swartz:	Aye
Trustee Miller:	Aye
Trustee Herbst:	Aye

Resolution by Trustee Miller, seconded by Trustee Catlin

BE IT RESOLVED, that the Clerk-Treasurer is authorized to transfer the funds indicated on the attached sheet.

Roll Call Vote:

Mayor Gross:	Aye
Trustee Catlin:	Aye
Trustee Swartz:	Aye
Trustee Miller:	Aye
Trustee Herbst:	Aye

Resolution by Trustee Herbst, seconded by Trustee Swartz

BE IT RESOLVED, that the Justice Reports for December 2006 be received and placed on file in the Village Clerk's Office.

Roll Call Vote:

Mayor Gross:	Aye
Trustee Catlin:	Aye
Trustee Swartz:	Aye
Trustee Miller:	Aye
Trustee Herbst:	Aye

Communication from Mayor Gross:

I hereby appoint Trustee Walter Herbst as Deputy Mayor for a term to expire on the first Monday in April 2007.

Discussion on Code Enforcement Officers

Mayor Gross noted that we have since discovered we don't need a resolution for this. We wanted Mike Brown to be added so he can issue appearance tickets. However the April resolution already covers him, but he does need to sign the oath of office book.

Resolution by Trustee Miller, seconded by Trustee Swartz

BE IT RESOLVED, that the Village of Horseheads will hold a public hearing pursuant to the General Municipal Law Article 18-B, Section 959(a)(iii) to solicit comments regarding the relocation of Eastbay Solutions Group, LLC located at 224 N. Main St., Bldg. 209 in the Village of Horseheads into the Elmira Empire Zone. Said public hearing will be held on Thursday, January 25th, 2007 at 7:05 p.m. at Village Hall, and be it further

RESOLVED, that all speakers will be limited to ten (10) minutes for their presentations. Persons wishing to present testimony should register in advance by contacting the Village Clerk's Office at

739-5691. Advance registration is recommended as these speakers will be heard first. Ten (10) copies of any prepared testimony will be submitted to the Clerk's Office no later than two days prior to the hearing date.

Roll Call Vote:

Mayor Gross:	Aye
Trustee Catlin:	Aye
Trustee Swartz:	Aye
Trustee Miller:	Aye
Trustee Herbst:	Aye

Resolution by Trustee Swartz, seconded by Trustee Miller

BE IT RESOLVED, that Police Chief Mike Barton is hereby authorized to attend the NYS Law Enforcement Executive Institute -Session Three - beginning February and ending in December, with monthly classes in New York City, Albany, and Syracuse with all expenses paid as are allowed under Section 77B of the General Municipal Law.

Roll Call Vote:

Mayor Gross:	Aye
Trustee Catlin:	Aye
Trustee Swartz:	Aye
Trustee Miller:	Aye
Trustee Herbst:	Aye

Mayor Gross noted that these classes are held in 3 cities. There is no charge for the school. Only expenses are travel, meals and lodging.

Trustee Herbst - this is leadership training, which is not just for the Chief, so we could also encourage other officers of the department to attend this.

Mayor Gross - I have asked repeatedly for Sergeants to have leadership training. My other concern always has been if we hope to promote from within, do they have the skills they need.

Mayor Gross noted that just because Chief Barton is attending this, he still has to take the Chief's test, be on the list, be interviewed, and be chosen.

Resolution by Trustee Miller, seconded by Trustee Catlin

BE IT RESOLVED, that an application from Wilke & Baker, d/b/a The Dental Implant Center, for a Special Sign Permit at 2735 Westinghouse Road is hereby received, and be it further

RESOLVED, that said application be forwarded to the Village, Town and County Planning Boards for their review and comment.

Roll Call Vote:

Mayor Gross:	Aye
Trustee Catlin:	Aye
Trustee Swartz:	Aye
Trustee Miller:	Aye
Trustee Herbst:	Aye

Mike Manzari from Pyramid Brokerage gave a brief presentation on the LRC building on South Ave. This year a lot of commercial property has sold. Might be a good time to lower price, get it back on the market. There are obviously some companies we don't want in there. I talked to the Mayor about possibly lowering the price down to \$350,000. Originally it was listed at \$750,000. In its present condition, that is aggressive. It is structurally sound, but has a lot of problems.

Mayor Gross asked all Trustees to consider this and get back to her by next Wednesday.

Trustee Swartz - Lets market it for \$350,000.

Trustee Miller agreed.

Trustee Herbst asked about possible grants. Rachel Baer reported that a grant was submitted for demolition of the property, but the Village was not selected.

Clerk-Treasurer Cunningham - we scheduled a meeting to go over draft budgets with the Mayor. After that we will be scheduling meetings with individual departments to go over budgets.

Mayor Gross - when we set up appointments, the Trustees assigned to that dept. will also be invited to attend.

Mayor Gross reported on the following -

- We are working with the Town for a shared position of recreation director. We did meet with Supt. Marino and are requesting some room from them for the office. Trustee Miller will be working with Al Edwards and report back to us on the job description and benefits.
- Trustee Swartz will be working with Cooperative Extension on several items:
 - our grant application for comprehensive planning;
 - a possible farmers market. Coop. Ext. picked us for this. They wanted \$5,000 from each community. I talked to Big Flats, and will talk to Southport asking that we each contribute \$1,000 toward this. Could be located at Teal Park, however parking would be a problem. Might have to look at other sites.
 - Urban forestry grant. The grant was approved. Walt Nelson from coop ext.

has moved to Rochester. Need to look into this.

- Trustee Herbst will be working on the CSEA negotiations.
- Trustee Catlin working with Kevin Sullivan on naming linear park. We need to make sure everything is in order before we take that park over. Kevin has a committee ready to go. We also learned that we have the opportunity to name the two auxiliary roads also. Chris thinks it is a good idea to name the roads in case of emergencies.
- Talked to Atty. Groff regarding our CDBG program. It has become hard to administer. I talked to John Burin in Elmira, they would be willing to talk about possibly administering it for us. Cheryl Box manages their grant. Having a meeting on this soon to go over this program.

Trustee Catlin stated that he has received a lot of nice comments on how good Hanover Square looked over the holidays.

Chris Lawrick thanked everyone who pitched in during the boil water order advisory - the girls out front, the Mayor, and Rachel for all their help answering phones, contacting media, etc. It was never chaos, very business like. It was handled very well by everyone. I've since had several meetings with both the State and County health departments regarding this, some minor changes have to be made with our system. We still have not found out any cause for it. Everything has checked out. Only 1 out of 12 samples came back with e-coli. All raw water samples came back negative. Some people think that the sample was compromised, but we are not sure. We will continue to investigate. I will advise of changes recommended during the budget process.

Mayor Gross - The newspaper, and tv stations gave great coverage on Friday...however on Sunday when it was lifted, it took a while to get on the televisions. We now have emergency phone numbers for direct contact with TV station newsrooms.

George Kasthuber, 519 John St. - please feel free to call me at home if we have a situation that needs immediate notification on the TV. I wasn't in town that morning, but I would make every effort to expedite the process if that happens again.

Mr. Kasthuber noted that several sections of Linear Park are lit, and some sections are dark. Will they have resolution on this.

Mayor Gross - we don't own the park yet. Its still the State of New York. Should contact Ron Majesky's office.

As there was nothing further to bring before the Board, the meeting was adjourned at 7:43p.m.

/rmb

<u>TRANSFER LIST</u>			
<u>1/11/07</u>			
<u>GENERAL</u>			
<u>AMOUNT</u>	<u>FROM</u>	<u>TO</u>	<u>DESCRIPTION</u>
\$500.00	1230.102	1230.160	Manager Office OT
\$500.00	1230.102	1230.411	Manager Office Supplies
\$657.20	1990.477	1230.160	Clerk's Office ST Cashout
\$2,128.25	1990.477	1620.440	Village Hall Elec.Repairs
\$100.00	1325.440	1620.441	Legal Notices
\$2,128.25	1990.477	1620.443	Village Hall Elec.Repairs
\$522.00	1990.477	1623.463	Police Network Support
\$30.00	1990.477	1623.464	Fire Network Support
\$2,244.00	1990.477	3120.115	Kole Cashout
\$389.96	5110.440	3310.410	Traffic Control
\$13,855.38	1990.477	3410.443	FD Emergency Equip Repairs
\$635.10	5110.440	5410.440	Sidewalk Maintenance
\$64.12	7140.410	7141.410	Concession Stand Supplies
\$474.87	1990.477	9010.810	NYS Retirement
<u>\$24,229.13</u>	Total		
<u>WATER</u>			
\$600.00	1620.200	1620.440	Village Hall Cont. Serv.
\$2,500.00	1990.477	1620.443	Village Hall Elec. Repair
\$1,500.00	8320.410	8340.410	Water Materials/Supplies
<u>\$4,600.00</u>	Total		
<u>Increase Expense - Revenue</u>			
<u>Received</u>			
\$4,000.00	1620.414	Records Grant	
\$1,089.27	3120.161	Reimbursed OT	
\$300.00	3189.498	K9 Program	