

Minutes
Village Board of Trustees
February 11, 2021

A meeting of the Village of Horseheads Board of Trustees was held on the above date at 7:00 p.m. virtually via the Zoom platform.

Present were:

<u>Village Board and Staff</u>	
Mayor Rob Maloney Trustee Pat Gross Trustee Bill Goodwin Trustee Mike Skroszknik - absent Trustee Mark Cronin	Village Manager Nate Nagle Manager's Asst. Jessica Molter Attorney John Groff Mike Stenpeck: Planning Board Melanie Smith- ZBA
<u>Others Present</u>	

Resolution by Trustee Gross, seconded by Trustee Goodwin

BE IT RESOLVED, that the reading of the minutes of the Board of Trustees Meetings of January 28, 2021, be dispensed with and the same stand approved as entered by the Clerk.

Roll Call Vote:

Mayor Maloney: Aye
Trustee Gross: Aye
Trustee Goodwin: Aye
Trustee Cronin: Aye

Financial Report

GENERAL FUND			
FUND BAL 6/1/2020	BUDGETED REVENUE	YTD REVENUE	REVENUE VARIANCE
\$ 2,519,672.52	\$ 4,459,306.00	\$ 3,814,821.87	\$ (644,484.13)
BUDGETED EXPENSE	YTD EXPENSE	EXPENSE VARIANCE	FUND BAL YTD
\$ 4,775,993.00	\$ 2,955,604.82	\$ (1,820,388.18)	\$ 3,378,889.57
YTD NET CHANGE IN FUND BALANCE GENERAL:			\$ 859,217.05

GENERAL REVENUE YTD

Category	Amount	Percentage
YTD REVENUE	\$3,814,821.87	86%
ANTICIPATED REVENUE	\$644,484.13	14%

GENERAL EXPENSE YTD

Category	Amount	Percentage
YTD EXPENSE	\$2,955,604.82	62%
UNEXPENDED BALANCE	\$1,820,388.18	38%

WATER FUND			
FUND BAL 6/1/2020	BUDGETED REVENUE	YTD REVENUE	REVENUE VARIANCE
\$ 2,177,446.12	\$ 1,084,300.00	\$ 527,011.04	\$ (557,288.96)
BUDGETED EXPENSE	YTD EXPENSE	EXPENSE VARIANCE	FUND BAL YTD
\$ 1,194,020.00	\$ 647,480.31	\$ (546,539.69)	\$ 2,056,976.85
YTD NET CHANGE IN FUND BALANCE WATER:			\$ (120,469.27)

WATER REVENUE YTD

Category	Amount	Percentage
YTD REVENUE	\$527,011.04	49%
ANTICIPATED REVENUE	\$557,288.96	51%

WATER EXPENSE YTD

Category	Amount	Percentage
YTD EXPENSE	\$647,480.31	54%
UNEXPENDED BALANCE	\$546,539.69	46%

Fagan Engineering Agreement

Resolution by Trustee Cronin, seconded by Trustee Goodwin

WHEREAS, the Village of Horseheads Board of Trustees engaged the professional engineering services of Fagan Engineers and Land Surveyors, PC (FE) to review the condition of the Village water distribution system to determine its current condition, to identify elements thereof for possible repair/upgrade, and to identify grants and other available sources of financing for design and construction of such repairs/upgrades, and the Board received and reviewed a report regarding same from Fagan Engineers, and

WHEREAS, the Board of Trustees thereafter identified 5 projects from the report to upgrade, repair and replace various aspects of the Village water system, and has identified and defined the component projects as "Horseheads Water System Improvements 2020", and

WHEREAS, to finance a portion of the cost of construction of the various projects the Village applied for, was awarded and accepted a NYS Environmental Facilities Corporation grant through the Water Infrastructure Improvement Act (WIIA) grant program, DWSRF Project #18767, which would cover 60% of the costs associated with the various projects in an amount not to exceed \$3 Million, and

WHEREAS, this Board previously determined that the projects comprising the Water System Improvements 2020 were Type II actions under SEQR thus not requiring further environmental review, and

WHEREAS, this Board is committed to pursue the construction and installation of the water system

upgrades, repairs and replacements, and

WHEREAS, this Board directed Village Manager Nathan Nagle to secure a proposal from Fagan Engineers for the necessary planning, design and construction management tasks required for the engineering and construction of the collection of the 5 public works projects noted above, and

WHEREAS, Manager Nagle received a preliminary proposal from Fagan Engineers and he, and Village Attorney John Groff, negotiated modifications to the terms and conditions of such proposal and have informed this Board of the details of same and has further recommended that this Board accept same, and

WHEREAS, the proposal is for professional services which are exempt from competitive bidding requirements.

NOW THEREFORE BE IT RESOLVED, that the above referenced "Whereas" clauses are true and correct and made a part hereof.

BE IT FURTHER RESOLVED, that the Board does approve the acceptance of the proposal and award of contract in the amount not to exceed \$720,000.00 to Fagan Engineers and Land Surveyors to provide those services as set forth on the proposal dated February 2, 2021, which is incorporated herein by reference a copy of which is to be place on file with the Village Clerk/Treasurer, with the time for performance of those services to be as set forth in said proposal.

BE IT FURTHER RESOLVED, that Village Manager Nathan Nagle is authorized, pursuant to this resolution, and any other applicable resolutions referenced herein, to enter into the proposal and agreement with Fagan Engineering and Land Surveyors.

Roll Call Vote:

Mayor Maloney:	Aye
Trustee Gross:	Aye
Trustee Goodwin:	Aye
Trustee Cronin:	Aye

Discussion: Leasing of Farmland for Crops

Village Manager Nagle: Farmland was previously leased and a resident and others are interested in farming the property. In discussion with NYS, prior to development of the property, we are able to lease out the land for 2 to 3 years and as developed will decrease the size of the property to be leased. This will keep the ground fertile and whoever received the lease can keep an on the grounds when there. For growing season of this year will have to act quickly, will have to go out to bid. \$12/acre minimum or \$15/acre was what was received over 5 years ago.

Mayor Maloney: Insurance concerns?

Village Manager Nagle: Lessee would have to cover insurance.

Trustee Cronin: Not renting out the house, just the land and space for equipment storage.

Village Manager Nagle: Would total approximately \$900/season but we wouldn't be mowing and maintaining. Lease monies would be required to go back into the facility and future use and development.

2-year lease maximum based on discussion with state. Maybe 1-year lease at a time so we can develop the land as needed and with a potential of a 2nd year lease.

Discussion ensued regarding the lease possibilities and next steps

NYSEG GRT Update

Village Manager Nagle: Have been receiving GRT for NYSEG on delivery but not on the supply. Over the course of several years, municipalities have worked with Computel (et cetera) to get money for the supply. Several municipalities are going for the supply GRT and NYCOM has hired a firm to assist them in receiving it.

Attorney Groff: Computel has helped with Time Warner, NYSEG, Verizon et cetera. There are approximately 70 municipalities throughout the state working together as they cannot afford to litigate on their own. Hoping that this makes NYSEG realize that this is something that should happen before it proceeds any further in litigation.

Fire Department Grant Application

Mayor Maloney: This is a request for a mini grant for up to \$50,000. We have found out there is a 5% match (\$2,300 to get \$40,000)

Trustee Goodwin: Who finds these grants?

Mayor Maloney: It has been something we have done for years, Tom Skebey does a lot of the work for them. The more we look for grants the better for the Village residents.

Resolution by Trustee Goodwin, seconded by Trustee Gross

WHEREAS, the US Dept. of Homeland Security, through the Federal Emergency Management Agency (FEMA), periodically offers grants to local governments, and

WHEREAS, FEMA is offering a grant entitled Assistance to Firefighters Grant (AFG) for the fiscal year 2020 having an application submission deadline of February 12, 2021, and

WHEREAS, Fire Chief Arthur Sullivan and other Village firefighters have reviewed the grant and determined that aspects of the grant would enhance the Village of Horseheads Fire Department and its operations by providing valuable equipment and materials, such as thermal cameras and battery-operated smoke ejector fans, and

WHEREAS, the Village Fire Department has previously benefitted from various similar grants, and

WHEREAS, the Village has a Grant Application and Administration Policy, and

WHEREAS, the grant is a 'reimbursement' grant with a maximum reimbursement of \$50,000.00 for expenditures over a 24-month period but does require a local match of not less than 5% (\$2,500), and

WHEREAS, Village Manager Nathan Nagle has reviewed the grant and the proposed application which would amount to a potential grant in the amount of \$50,000.00 and has recommended the approval of submission of such grant application and has noted that due to the 'reimbursement' aspect and local match of not less than 5% (\$2,500) it will be necessary that the Board establish budgetary funding of the Fire Department to support the grant.

NOW THEREFORE BE IT RESOLVED, by the Village of Horseheads Board of Trustees that Manager Nagle and the Village of Horseheads Fire Chief Sullivan, or their designee are authorized to apply for the above

noted grant.

BE IT FURTHER RESOLVED, that Chief Sullivan and Fire Department staff shall be responsible for compliance with the terms and conditions of said grant and Manager Nagle shall oversee such compliance.

Roll Call Vote:

Mayor Maloney:	Aye
Trustee Gross:	Aye
Trustee Goodwin:	Aye
Trustee Cronin:	Aye

Manager's Report

Pandemic Operations Plan- both unions have approved. Will bring for adoption at the next Board meeting

MEGA Presentation: 2 years ago went through process accepting their program and going through the renewal process. MEGA will send out RFPs next week and will send the figures to the municipalities (3/8 – 3/12) to determine if we want to participate going forward. 100% renewable is what we chose to be involved in. This will help with NYSERDA. Asked them to investigate a fixed rate cap and work with the variable rate and if that is lower, we go with the variable rate- asked to see if possible.

NYSERDA: Working on clean energy programs and have restructured the program and it is now a point program. We have 2,200 points. 3,000 makes a clean energy community. Once the 3,000 = \$5,000 and 4,000 point could be up to \$10,000 and that must be used for clean energy project. Looking at 70% renewable by 2030.

Cameron Fabricating- opted out of lease

Police Reform- meeting once a month on the 2nd Tuesday and wrapping it up. County attorney drafting document now for roll out and approval. During March we will have resolutions from the County to adopt the reform policy.

Vaccinations: Late this afternoon received email from Chemung County- seeking volunteers for Point of Distribution at Wings of Eagles. Looking for list of names for people to volunteer at certain times to give out 1,000 vaccinations per day when available. Let Nate know if interested in volunteering.

Working on and Preparing budget work

PBA contract negotiations

Will reach out to each board member to discuss goals that were discussed previously. Will reach out tomorrow to set up time and date next week to meet.

Monday closed for Presidents holiday.

Trustee Cronin: Point system for NYSERDA is in effect now?

VM Nagle: Yes

Trustee Cronin: Is there a list of points and what things give what points?

VM Nagle: Yes

Trustee Goodwin: Thank our great employees for a job well done. Requested a moment of silence for previous Trustee Art Smith

Trustee Gross: Thank you for the work today on South Main Street and for DPWs work on the sidewalk between Tiff and Wisteria.

Trustee Cronin: Anything the Village can do to partner with local drug stores for a Village of Horseheads vaccine day?

Donna: Will volunteer at Wings of Eagles. Can barely hear Jessica.

Artie: Hard to hear tonight. Went to NJ last week and brought the used fire truck back. In process of getting it lettered as a Horseheads truck. Did receive air packs and did the training for them. Very busy.

Mayor Maloney: regarding farmland, would like community input as to what they would like to see and asked Mark to head up the committee and he agreed to it. Look through minutes to determine who else may want to be involved.

Thank the DPW/Water department for their work on South Main street and then all of the snow last week.

As nothing further came before the board, the meeting was adjourned at 8:08pm