

Minutes

Village Board of Trustees

November 10, 2011

A meeting of the Village of Horseheads Board of Trustees was held on the above date at 7:00 p.m. Present were:

Village Board and Staff.

Mayor Donald Zeigler
Trustee George Koliwasky
Trustee Suzanne Peters
Trustee Larry Clark
Village Manager Walt Herbst
Village Attorney John Groff

Clerk-Treasurer Sharron Cunningham
DPW Matt Mustico
Rec. Dir. Nate Nagle
Code Enf. Off. Bob Young

Others Present

Dave Padgett, W. Franklin St.
Wayne Brubaker, Gardner Rd.
Mike Swasta, Watkins Rd.

Dot Gebhart, Biltmore Dr.
Howard Miller, Sunset Dr.
Jean Quinn, Gardner Rd.

Resolution by Trustee Koliwasky, seconded by Trustee Peters

BE IT RESOLVED, that the reading of the minutes of the Board of Trustees Meeting of October 27, 2011 be dispensed with and the same stand approved as entered by the Clerk.

Roll Call Vote:

Mayor Zeigler: Aye
Trustee Swartz: Aye
Trustee Koliwasky: Aye
Trustee Peters: Aye
Trustee Clark: Aye

Resolution by Trustee Koliwasky, seconded by Trustee Swartz

BE IT RESOLVED, that the audit of bills as listed below be received and approved for payment when in funds:

General:	\$386,920.84
Water:	\$ 64,695.98
T/A:	\$ 26,682.55

AND BE IT FURTHER RESOLVED, that \$31,811.71 be transferred from the Capital Reserve

Fund for the new dump truck for the Public Works department.

Trustee Clark asked why the cost is different than \$28,000. Matt Mustico reported that it was due to having to order a tarp and a tool box.

Roll Call Vote:

Mayor Zeigler: Aye
Trustee Swartz: Aye
Trustee Koliwasky: Aye
Trustee Peters: Aye
Trustee Clark: Aye

Motion by Trustee Koliwasky, seconded by Trustee Clark, that the following item be added to the agenda:

- Utility Audit - Computel Consultants

Roll Call Vote:

Mayor Zeigler: Aye
Trustee Swartz: Aye
Trustee Koliwasky: Aye
Trustee Peters: Aye
Trustee Clark: Aye

Manager Herbst - this company will come in and review our utility bills and franchise agreements and cell phone utility tax. Their fee is based on the savings. They take 45% of whatever they save you - otherwise there is no charge. Just for the first year. We learned about this company at NYCOM.

Resolution by Trustee Swartz, seconded by Trustee Clark

WHEREAS, the New York State Conference of Mayors has collaborated with Computel Consultants for the auditing of utility services provided to municipalities including telephone service, electric service, natural gas service, and CATV, and

WHEREAS, the purpose of the audit is to determine whether the Village has been overcharged for the various services, and

WHEREAS, this Village has previously utilized the auditing services of Computel and was very satisfied with the program and outcome, and

WHEREAS, Village Manager Walt Herbst has recommended to this Board that the Village should make use of this program.

NOW THEREFORE BE IT RESOLVED, that Village Manager Walt Herbst is authorized to enter into a Consulting Agreement with Computel Consultants for the purpose of auditing the above-noted utility services provided to the Village and the making of a claim or claims for any refunds determined to be due the Village, and be it further

RESOLVED, that Manager Herbst is authorized to sign Letters of Authority providing notice to appropriate third parties that Computel is the Village's agent for the purpose of the audit and any resultant overbilling claims on behalf of the Village.

Roll Call Vote:

Mayor Zeigler: Aye
Trustee Swartz: Aye
Trustee Koliwasky: Aye
Trustee Peters: Aye
Trustee Clark: Aye

Trustee Peters moved that we schedule a Special Meeting for Tuesday, November 15th at 4:30 p.m. so we can go into Executive Session to discuss collective bargaining negotiations. Motion seconded by Trustee Swartz.

Roll Call Vote:

Mayor Zeigler: Aye
Trustee Swartz: Aye
Trustee Koliwasky: Aye
Trustee Peters: Aye
Trustee Clark: Aye

Manager Herbst reported on the following items:

Grant for New Police Car - Grant just became available for a new police car, but only for \$25,000. Cost of grant prep is about \$2,200. Do you want to still do it.

Trustee Peters - don't we have a grant writing company working for us that works only for the admin fee they get out of the grant - TVGA. Manager Herbst - not entirely. Some grants don't allow for admin fees. He added that vehicles that had flood damage recently will get higher points on their grants application. I had a report done by Chief Barton of our vehicles. No money in the budget per se for this. This application just came in today.

Trustee Swartz - mileage on our vehicles didn't look too excessive, but they are driven harder.

After further discussion, the Board decided to apply for it, and to have Chief Barton review the paperwork and see if its doable.

Property Registration Law - Manager Herbst distributed more copies of this with additional changes. Please give it one final review and then we will get it out to the staff. Code Enforcement has already looked at it and is pretty comfortable.

Well #5 - Tests have come back improved. We're meeting with FEMA on Monday to discuss grants. Have selected Wendell as the engineering firm. Finishing scope of work too. Total cost for engineering will be \$10,000, but NYSERDA will pay for half of that.

Landfill - looking favorable to use as compost area. DEC felt pretty comfortable with idea. Initial feedback is good. John looking at relationship with Koppers Pond.

Manager Herbst reminded the Board that the Organizational Meeting is December 5th, and our other meeting will be December 15th.

Holly Days will be 11/26 from Noon - 5pm.

Next May will be our 175th anniversary - should start to think about events.

Three new businesses - UPS store, hair salon, and a silver and gold shop.

Manager Herbst discussed the need for digital archiving of records. With the increase of FOIL requests it has really become apparent that we need to do something. Its consuming so much of our time trying to dig through our records, as well as the need of being able to retrieve records for our own use. As soon as we can figure out the costs, we will have a recommendation for you. Discussion ensued.

Nate Nagle - Super Saturday starts this weekend; basketball evaluations have been all this week. Holly Days coming up.

Matt Mustico - drainage issues - Ryan Circle which we applied for a grant to repair. Also one on Mathew Circle.

Audience Participation

Dave Padgett, W. Franklin St. - is there a deadline for repairing the old Winchester Optical building.

Bob Young - has to have it all enclosed within the next three weeks.

Mr. Padgett - over on Westlake Street near the railroad tracks, looks like someone is building a house.

Bob Young - yes, the people that purchased the property are putting in a secondary home.

As there was nothing further to bring before the Board, the meeting was closed at 7:40 p.m.

/rmb