

Minutes

Village Board of Trustees

July 9, 2015

A Meeting the Village of Horseheads Board of Trustees was held on the above date at 7:00 p.m.

Present were:

Village Board and Staff

Mayor Donald Zeigler
Trustee Ron Swartz (arrived late)
Trustee Mike Skroskznik
Trustee Brad Lytle
Village Attorney John Groff
Village Manager Walt Herbst

Manager's Asst. Rachel Baer
Parks Dir. Nate Nagle
CSO Pat Hinman
DPW Matt Mustico

Absent

Trustee George Koliwasky

Others

Debi Lytle, Grand Central Ave.
Wayne Brubaker, Gardner Rd.
Dave Reynolds, Matthews Cir.
Tom Rupp, Tiff Ave.
Louise McIntosh, Renwick Lane
Pat Gulick, 209 Marshall Ave.
Jeannine Zimmer, Matthew Cir.

Pat Rathbun, Hatfield St.
Ken Howland, Hhds.
Pat Gross, W. Broad St.
Debbie Hicks, Gardner Rd.
Rose Apgar, S. Pin St.
Eileen Patocka, Watkins Rd.

BE IT RESOLVED, that the reading of the minutes of the Board of Trustees Meeting of June 25, 2015 be dispensed with and the same stand approved as entered by the Clerk.

Motion made by Trustee Swartz, *nobody* seconded the motion.

Trustee Lytle - we get the agenda and minutes 2-3 days before this meeting. Supposed to get it to us five working days before the meeting. Since February we've had 5 on Tuesday and 6 on Monday.

Manager Herbst - there is actually no requirement for an agenda at all.

Trustee Lytle - according to rules I was handed its five days for the agenda. What if I don't second the motion.

Atty. Groff - they would be on the agenda for the next meeting for approval.

Motion dies for lack of a second.

Audience Participation - None.

Financial Reports -

Manager Herbst - It's the first month of fiscal year. Receipts so far are about 40K less than last year. The expenses are about 26K higher at same point. Overall the expenditures are still under budget. In water fund, bills are now due, delinquency date is next Wednesday.

Resolution by Trustee Swartz, seconded by Trustee Skroskznik

BE IT RESOLVED, that due to the Primary Election scheduled for September 10th, the Village Board Meeting of the same date is hereby cancelled and rescheduled for Tuesday, September 8th at 7:00 p.m.

Roll Call Vote:

Mayor Zeigler	Aye
Trustee Swartz	Aye
Trustee Lytle	Aye
Trustee Skroskznik	Aye

Resolution by Trustee Swartz, seconded by Trustee Skroskznik

BE IT RESOLVED, that the following item be added to the agenda:

- Resolution of Support: Office of Community Renewal Grant Application
New York Main Street Grant Program

Roll Call Vote:

Mayor Zeigler	Aye
Trustee Swartz	Aye
Trustee Lytle	Aye
Trustee Skroskznik	Aye

Manager Herbst - this is simply a notice of support so that Community Progress can apply for grant from the Main Street New York grant funds to improve properties specifically in Hanover Square. If it is awarded it will be used to improve properties in the square. The owners are also committed to their own share. No financial requirement by the Village, but the state wants to know the local government supports the application. Community Progress is also working with us for Merchants Assoc., as well as in the Heights.

Trustee Lytle - is the 250K just for the Village.

Manager Herbst - yes specifically for Hanover Square. She already has interested parties.

Trustee Lytle - how many merchants attended that meeting.

Manager Herbst - 4 or 5.

Trustee Swartz - is this like the CDBG program.

Manager Herbst - no, completely separate grant. For business redevelopment.

Trustee Lytle - isn't there money in CDBG for the same thing.

Manager Herbst - yes, but a lot of restrictions are on that, has to be a low interest loan. This program is a grant for apartments, store fronts, etc.

Mayor Zeigler - so they can apply for exterior improvements, etc.

Manager Herbst - yes.

Trustee Swartz - so this is just saying we support the app

Manager Herbst- yes.

Trustee Lytle - who takes care of the grant.

Manager Herbst - Community Progress.

Trustee Skroskznik - this is a great program for this community. But the timing, why now. Wasn't there something like this before.

Manager Herbst - this is new money. State announced grant is available. Application is due July 31.

Resolution by Trustee Swartz, seconded by Trustee Skroskznik

WHEREAS, Community Progress, Incorporated intends to submit an application in the amount of \$ 250,000.00 for assisting property owners in developing their buildings, including upper floor residential units within historic Hanover Square. Also included in the application is a request for the maximum allotted administrative and program delivery expenses to be paid from grant funding, which is included in said amount; and

WHEREAS, the grant guidelines require that the grant application has the support of the local municipality.

NOW THEREFORE BE IT RESOLVED, that the Village Board of Trustees does hereby authorize by signature support of an application by Community Progress, Inc. to take all actions necessary to submit a grant application to the Office of Community Renewal for the 2015 round of New York Main Street grant program, in an amount not to exceed \$ 250,000; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent by the Village Mayor to Community Progress, Inc., c/o the Executive Director, Julie Chevalier.

Roll Call Vote:

Mayor Zeigler	Aye
Trustee Swartz	Aye
Trustee Lytle	Aye
Trustee Skroskznik	Aye

Trustee Skroskznik - I've been conducting a study on reducing expenses in Village Hall, including Village Manager's position, full time to part time, looked at other villages, etc. I have a spread sheet and a PowerPoint presentation. I'd like to present this presentation on Thursday, September 3rd at 7pm, could be a workshop, etc.

Discussion ensued.

Mayor Zeigler - George isn't here, to check his calendar.

Trustee Lytle advised that he would be out of town on the 3rd. After brief discussion the Board agreed to have the presentation during the meeting now set for Tuesday, September 8th at 7:00 p.m.

Trustee Lytle - I asked a question about political signs and whether a primary election and general election were two different elections. For the 60 days. I received notice that signs can go up on the 12th from Code Enf. Do we have an answer on whether it was considered separate elections.

Atty. Groff - talked to Code Enf. It is separate elections. No action to remove them.

Trustee Lytle - also would like to get some info on Chief of Police. Going through some negotiations. I'd like to tell people where we are at with this.

Manager Herbst - we contacted the county last week. As soon as I get a return call from Santulli we can wrap it up.

Trustee Lytle - all the pedestrian safety signs are down again. Why we can't keep them up.

Manager Herbst - they cost \$400 each. We had one on W. Franklin for 10 min before it was run over. Not in a single instance has anyone reported that they hit one. So we just have to replace them. We have instructed DPW to paint pedestrian crossing signs before the crosswalks. Matt has a template for that. Have gone through about 8-12 of the freestanding ones. We've changed the style, etc.

Trustee Lytle commented that our website is not up to date. What can we do with this. Where do we stand with IT people on putting our audio recordings on the website.

Manager Herbst - on the website we're updating that time permitting. On the audio files, I did turn it over to IT people, they are looking at options. They want to do this correctly. What concerns us is we have had attempted intrusions into our system. We have been so far very successful in preventing however. It's a constant vigilance on their part. We had a couple of problems earlier this week.

Trustee Skroskznik - last minutes on the website is from May 28, 2015.

Atty. Groff - the Manager, Rachel and I keep working on employee handbook. Should be resented in the near future.

Nate Nagle - Saturday is family day, fireworks at 9:30

Matt Mustico - Paving 9 roads this year, have almost 6 done so far.

Mayor Zeigler - would be interested in knowing how many people look at website. Have a counter on it.

As there was nothing further to come before the Board, the meeting was adjourned at 7:34 p.m.

/rmb