

# Minutes

## Village Board of Trustees

September 8, 2015

A regular meeting of the Village of Horseheads Board of Trustees was held on the above date at 7:00 p.m.

Present were:

### Village Board and Staff

Mayor Donald Zeigler  
Trustee Ron Swartz  
Trustee George Koliwasky  
Trustee Mike Skroskznik  
Trustee Brad Lytle

Village Attorney John Groff  
Village Manager Walt Herbst  
Clerk-Treas. Sharron Cunningham

### Others

Debi Lytle, Grand Central Ave.  
Wayne Brubaker, Gardner Rd.  
Jessica Starbuck, Highland Ave.  
Audrey, John Dunlap, Matthew Circle  
Mark Wallisky, Kinley Pl.  
Rose Apgar, S. Pine St.  
Mike, Jennifer Driscoll, Hatfield St.  
Jean Quinn, Gardner Rd.  
Barb Skorczewski, W. Franklin St.  
Debbie Hicks, Gardner Rd.  
Elliot Blauvelt, Jr., Fletcher St.  
Lois Murray, Lee Ave.  
Pat Gross, W. Broad St.  
Frank Witzel, S. Pine St.  
Tom Rupp, Tifft Ave.

Louise McIntosh, Renwick Ln.  
William McCarthy, Sing Sing Rd.  
Brad Morrell, Matthew Cir.  
Jean Zimmer, Matthew Cir.  
Pat Gulich, Marshall St.  
Nancy, Paul Telech, Scott Lane  
Scott, Jessica McGrain, Gardner Rd.  
Jodi Skroskznik, Center St.  
Dave Ruhmel, Hhds. PBA  
Ken Howland, Hhds.  
Jamie Burgess, Hhds. PBA  
Sean Murray, W. Broad St.  
Dave Murray, Lee Ave.  
Dave Murray, Hhds. PBA

Resolution by Trustee Swartz, seconded by Trustee Koliwasky

BE IT RESOLVED, that the reading of the minutes of the Board of Trustees Meetings of August 13<sup>th</sup> and August 31<sup>st</sup>, 2015 be dispensed with and the same stand approved as entered by the Clerk.

Trustee Lytle - since we just received these minutes today I think we should table this.

Manager Herbst noted that there was some technical problem getting these out on time.

Motion by Trustee Lytle to table accepting the minutes until the next meeting. Seconded by Trustee Skroskznik.

Roll Call Vote to Table Item:

Mayor Zeigler	Aye
Trustee Swartz	Aye
Trustee Koliwasky	Aye
Trustee Skroskznik	Aye
Trustee Lytle	Aye

Audience Participation - nobody came forward.

Financial Reports - Mgr. Herbst - General Fund shows that we're down 122K in revenues over last year. As a reminder there was 88K in reserve that was expensed, but Rick has not brought that into the income side yet. Other expense was we paid the advance workers comp payment at the rate of 48K both in general and in water, doing so saves us 4K by paying in advance for the year. In the water fund, we show a positive balance of about 11K. Water bills due Sept. 15<sup>th</sup> so we still have a considerable amount of revenue coming in. Expenses in water are up just a little bit so far this year. We did receive from our insurance company a statement of our experience so far, on the health insurance, as of the first of the month we were \$279,153 ahead of what we had been paying for insurance.

Trustee Skroskznik Presentation - Trustee Skroskznik made a PowerPoint presentation on research he has done regarding other communities which have - or don't have - a Village Manager form of government. The Village Board has the responsibility to make sure our budget is intact. I propose that since we are Trustees and Commissioners we go back to Mayoral form of government. We have four trustees and a mayor. If neighboring villages can do it with a mayoral form of government, there is no reason why we can't. Our benefit would be that there would be a tax savings of \$218,000 per year.

Mayor Zeigler and Trustee Koliwasky asked to get a copy of the presentation.

Set Workshop - Draft Employee Manual: After brief discussion the Board agreed to schedule workshop for Monday, September 14<sup>th</sup> at 11:00 a.m. to discuss the draft Employee Manual.

Trustee Koliwasky - how is the installation of the new water meters going.

Manager Herbst - only glitch so far is where there is a landlord/tenant situation. We've worked this out and should have it resolved soon.

Trustee Lytle - requested that we start posting audio of meetings on website. How is that going.

Manager Herbst - we are in the process as we speak of changing our municipal software provider. That will include a client format so that residents can communicate back and forth. The target date is the end of the month.

Trustee Lytle - why weren't the minutes done within two weeks. Isn't it a law that it has to be done like

that.

Atty. Groff - yes they are supposed to be available within two weeks.

Manager Herbst - there was a technical problem, I'm not sure what it was. Our IT guys were here a lot recently.

Trustee Lytle made a motion to rescind the agreement with Chemung County for our shared service for a police chief. It was not what we agreed to.  
Nobody seconded motion. Motion dies.

Trustee Skroskznik - how come we may charge homeowners \$250.00 for replacing their meter.

Manager Herbst - that would be when someone fails to respond after four notices and still does not allow access to the home to change the meter.

Mayor Zeigler - what is status of getting a counter on our website.

Manager Herbst - its coming soon.

As there was nothing further to come before the Board, the meeting was adjourned at 7:30 p.m.

/rmb