

Minutes

Village Board of Trustees

February 6, 2020

A meeting of the Village of Horseheads Board of Trustees was held on the above date at 7:00 p.m. in Village Hall.

Present were:

<u>Village Board and Staff</u>	
Deputy Mayor Mike Skroskznik Trustee Bill Goodwin Trustee Pat Gross Trustee Mark Cronin <u>Absent</u> Mayor Rob Maloney	Village Manager Nate Nagle Manager's Asst. Rachel Baer Fire Chief Arthur Sullivan

Finalize Budget Workshops and Commissioner Meetings

The Board reviewed the suggested calendar for meetings.

Resolution by Trustee Goodwin, seconded by Trustee Gross

BE IT RESOLVED, that the following additional meetings of the Village Board are hereby scheduled:

- Tue. 2/11, 7pm: Water and Cemetery Commissioners
- Tue. 2/18, 7pm: Fund Balance Webinar
- Tue. 3/3, 7pm: Budget Mtg. - Code Enf. and Fire Depts.
- Thu. 3/5, 7pm: Budget Mtg. - DPW and Water Depts.
- Tue. 3/10, 7pm: Budget Mtg. - Police Dept.
- Thu. 3/19, 7pm: Budget Wrap-up

Roll Call Vote:

Deputy Mayor Skroskznik	Aye
Trustee Goodwin	Aye
Trustee Gross	Aye
Trustee Cronin	Aye

Grant Policy

Village Manager Nagle- in your packets is the grant policy. Please review and we will discuss in a couple of weeks. The staff and I have reviewed and have recommended no changes at this time. With that, we do have a grant application before you tonight for Livescan equipment for the Police Department. This is their fingerprint equipment through DCJS. Cost around 21k with installation. The grant is for 10k, we come up with 11k. Then Thousand would come from that anonymous donation the police received. The additional 1k would come out of Police operating budget. If we don't get the grant then it would become a budget item for the next budget year. Our Livescan unit now is coming to end of its life cycle. Same thing happening to other agencies. State has set aside \$2.6 million.

Resolution by Trustee Gross, seconded by Trustee Cronin

WHEREAS, NYS Department of Criminal Justice Services has established the 2020-2021 LIVESCAN Equipment Program Grant, and

WHEREAS, the Village of Horseheads Police Department is eligible to apply for grant funding of up to \$10,000 for purchase of eligible Livescan equipment, and

WHEREAS, the Livescan equipment is a digital process of fingerprinting and photographs which submits directly to DCJS and the FBI data banks as required by law, and

WHEREAS, the Livescan equipment currently used by the HPD is nearing end of life, is no longer supported, and needs replacement, and

WHEREAS, total cost for equipment replacement is \$21,000 - \$10,000 from the grant, and \$11,000 cost to the Village, and

WHEREAS, Police Chief Thomas Stickler has informed Village Manager Nate Nagle that receipt of the grant would benefit the Department immeasurably, and Village Manager Nagle has reviewed all aspects of the grant including the Village share of \$11,000 and has recommended submission of the grant application, and

WHEREAS, the Village of Horseheads has a Grant Application and Administration Policy which has been followed by Village Manager Nagle and Police Chief Thomas Stickler.

NOW THEREFORE BE IT RESOLVED, that this Board does hereby authorize Police Chief Thomas Stickler and/or his designee to apply for the above noted grant, and further approves the commitment of the required matching share of \$11,000 should the grant be awarded to the Department.

Roll Call Vote:

Deputy Mayor Skroskznik	Aye
Trustee Goodwin	Aye
Trustee Gross	Aye
Trustee Cronin	Aye

Resolution by Trustee Goodwin, seconded by Trustee Gross

BE IT RESOLVED, that this Board hereby approves the one-year probationary appointment of Taylor Rounds, of John St., Horseheads, to the Village of Horseheads Fire Department.

Roll Call Vote:

Deputy Mayor Skroskznik	Aye
Trustee Goodwin	Aye
Trustee Gross	Aye
Trustee Cronin	Aye

Initial 2020-2021 Budget Review

Manager Nagle - this year we will be trying to reduce gap between expense and revenue on the general fund, and keep property tax increase at 3% or less. Should we establish the reserves we will be able to use 1% of the tax increase to help fund reserves. Primary goal is to reduce gap between rev and exp. Looking at reducing some exp, and at the same time what revenues are we underestimating.

I've asked dept heads to create list of items with costs to come up with initial numbers. Instead of just repeating the budget number that was in that line last year.

Things to consider:

- Need a new plow truck. Runs about 175k. 9-10 month build-out.
- Could lease it, could bond it too. If we bond it what other capital exp might we have to make up a whole bond. On the FD side we know they have air tanks that need replacement. Could combine into one bond.
- Still have to figure out financing for water replacement program.

Deputy Mayor Skroskznik - could we get inventory of vehicles.

Manager Nagle - Sean Lohmuller is doing an inventory of all assets right now.

Trustee Goodwin - should look into getting a used plow truck, or a 2018 or something. Dealership leftover from prior years.

Nate - doesn't work that way with plow equipment. All are made to order. There are none "on the lot".

Fire Commissioners Report

Chief Arthur Sullivan:

Distributed information about annual events of the Fire Department..

- Manager Nagle - Awards dinner doesn't necessarily need approval, but some events they do need approval because it is a Village facility, i.e. St. Patrick's day parade dinner. This is so the Fire Commissioners know what events are taking place over at the Department and you approve of them taking place. Difference between Fire Company and the Fire Department. We'll have resolution on this for the next meeting.

Chief Sullivan continued with annual report.....

- 698 alarms last year
- Building is settling in one corner. Breaking concrete. Had engineer come look at it. (distributed estimate). We need to look at this.
- On the fire apparatus, were going to present 5 and 10 yr capital plans.
- Soon I can discuss becoming a firefighter with high school students .
- In 2023 will be our 150th anniversary. Starting this year to plan for that event.
- As Fire Chief I plan to step down in December of this year. Not being forced to. I feel its time to have another person come in. Very demanding job. Not so much going to calls, but the administration.
- Our ISO rating is 3. Which is very good.
- Ryan wheeler has a presentation he will bring to you on fire districts etc. Couldn't do it tonight because Rob isn't here.
- Our elections are in April but we will present a resolution to you to postpone our election to December. Years ago our elections were in December but for some reason it got changed to April. We've talked to John Groff about how to change it back.

BOT and Department Head Updates

Trustee Goodwin:

- Hotel behind Friendly's
Manager Nagle - permit will have to renew again in March. If they renew its 17k. If they come in one day late its 34k. They are doing 4th floor inspection right now. They are making progress.

Village Manager Nagle:

- Rec'd extension on Judge Hess covering through the November election.
- Rec'd notice from MEGA. Another round of letters going out to new residents and new small businesses. 25% of our residents opted out of the program.
- We had a Workers Comp hearing this week. Was favorable for us. Lifeguard that was injured last summer. Judge wanted to see if the working papers were in place.
- Met with Fagan Engineers several times on the water grant. We are still waiting for packet of papers from the state with info on funding. One of the advantages of this is we may be subsidized.
- We do need to have conversation on the farmland. Need a final decision. I rec'd an email from the state again asking for an update. Told him we'd give him an answer by the end of February.
- I will attend NYCOM Legislative meeting in Albany this Sunday, Monday, Tues. Discussion on bail reform will take place. I asked Chief Stickler to draft a letter on what our experiences are regarding the bail reform. I've asked the same from the Court.

Trustee Cronin:

- Farmland. You mentioned we don't have to do anything right away. Is that in writing. I'm all for it.
Manager Nagle - limitations on how it can be used. They want to see something done with it. We are not in a place to develop this land by ourselves.

Trustee Skroskznik:

- Letter from Stacy White inviting us to St. Patrick's parade.
- Update on Reese property-
Manager Nagle - asbestos survey was negative. Possibilities of an oil tank in the ground. Now when we tear that down we need to be prepared for oil remediation. If we leave the house as it we don't have to do anything with that. Right now it's being used for storage.

Neighborhood Watch mtg. - 2/25 - Fire Dept. will be there, and Matt Mustico.

As there was nothing further to come before the Board, the meeting was adjourned at 8:00 p.m.

/rmb