
MAPLE GROVE



CEMETERY

Rules

&

Regulations

**Village of Horseheads
202 South Main Street
Horseheads, NY 14845**

RULES & REGULATIONS FOR MAPLE GROVE CEMETERY

The following rules have been adopted to maintain an attractive and dignified appearance for Maple Grove Cemetery

PRIVILEGES & RESTRICTIONS

1. Each lot in the cemetery will prior to its sale, be marked with a suitable marker.
2. No mounds shall be raised upon any grave above the general level of the lot. The Village reserves the right at any time to remove unsightly mounds and to re-sod the grave at the general level of the lot.
3. No hedges, fences or enclosures of any kind will be permitted on or around lots. Wooden boxes, wreathes, glass jars, glass containers, glass ornaments, or bottles, plastic containers, toys, cans, and any other unsightly objects will not be permitted and, when used, will be removed by the Village without notice. Flags and emblems may be used for a five day period before and after May 30 but will be removed, without responsibility for preservation, if still in place after June 4.
4. All landscaping, care of lots and other work in the cemetery will be done by the Village.
5. The Cemetery Commission reserves the right for its workers and those other persons necessary to the performance of normal cemetery operations to enter upon or cross over any lot in the cemetery in the performance of such duties.
6. The Cemetery Commission or its employees assume no liability for damage as the result of physical or mental injury in the performance of its normal operation or loss by vandalism or other acts beyond its reasonable control.
7. The Village reserves the right to amend or change rules and regulations to conform to newly developed cemetery practice.
The Village reserves the right to alter, change or close roadways, walkways, underground or overhead utilities and other physical properties of the cemetery
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9. As soon as flowers, wreaths, emblems, etc., used at funerals or placed on graves at other times become faded or unsightly, they will be removed by the Village.
10. **ON A SEMI-ANNUAL BASIS THE VILLAGE WILL CONDUCT A CLEANOUT OF THE CEMETERY. THESE WILL BE THE FIRST WEEK OF APRIL AND THE FIRST WEEK OF NOVEMBER.**

RULES FOR VISITORS

1. The cemetery will be open to visitors at all times between the hours of 8:00 a.m. and sunset. Permission to enter the cemetery at any other time must be obtained from the Cemetery Supervisor or Village Police Department.
2. Visitors are required to use the walks and drives and are forbidden to trespass on cemetery lots or pick any flowers or injure any shrub, tree or plant or mar or deface any monument, stone or structure in the cemetery.
3. Vehicles traveling within the cemetery shall not exceed (15) fifteen miles per hour.

TREES, SHRUBS, AND FLOWERS.

1. All landscaping, including planting of trees, shrubs and flowers will be done by the Village, but lot owners are urged to consult with the Cemetery Supervisor regarding matters pertaining to the general beautification, care and maintenance of lots in the cemetery. Individual lot plantings may be removed by the Village when they become unsightly or undesirable and may not be replaced.
2. In the event that a lot owner desires to provide for a mausoleum, memorial or landscaping of such lot in a manner herein not specifically permitted, an application shall be made to the Village Board of Trustees for its consideration and approval. In the event that any lot owner desires to create a special fund for the purpose of providing any care for a specific lot or plot over and above that contemplated herein, namely perpetual care or general care of the cemetery, an application shall be made to said Board of Trustees for its consideration and approval.
3. Fresh cut flowers may be used any time and will remain until, in the judgment of the Cemetery Supervisor or his staff, they become wilted or unsightly.
4. Potted plants in containers not in excess of (10) ten inches may be set on lots without disturbing sod. Artificial pieces may be used between November 15 and March 15. No person will be permitted to trim, prune or remove branches from any tree or ornamental shrub in the cemetery whether on his or her lot or not. All work of pruning or trimming trees and shrubs will be done by the Cemetery Supervisor or his staff.

HEADSTONE AND MONUMENTAL WORK

1. Each monument or grave marker will rest on a foundation constructed by the Village and paid for by the property owner or party requesting the same. Special foundations for very large monuments must be approved by the Cemetery Supervisor.

2. Foundation work will be done by the Village between the 15th day of April and the first day of November at the discretion of the Cemetery Supervisor.

3. The setting of monuments, stones and markers and the transportation of tools and materials to accomplish such within the cemetery grounds shall be under the control of the Cemetery Supervisor.

4. Stone or monumental work will not be permitted on a lot until the lot is fully paid for, and the Village reserves the right to refuse permission to erect any stone or monument or allow any monumental work not in keeping with the good appearance of the cemetery.

IF YOU HAVE QUESTIONS PLEASE CONTACT

The Cemetery Supervisor at the cemetery office located on the grounds or you may call or stop in at the Village Clerk's office located in Village Hall at 202 South Main Street.

This Brochure is provided as a courtesy of the Village and is a compilation of certain rules and regulations as provided for in the Village of Horseheads Code. For a full copy of rules and regulations as they pertain to Maple Grove Cemetery please contact the Village Clerk's Office at 739-5691 or the cemetery office at 739-2656